



UNIVERSITY OF ARKANSAS SYSTEM  
CRIMINAL JUSTICE INSTITUTE



# COURSE SCHEDULE JANUARY–JUNE 2017

Making Communities Safer One Officer At A Time

## TAKE A LOOK INSIDE:

General Information.....	2
Course Registration .....	4
Certificate and AAS Degree Programs .....	7
CJI’s Distinguished Programs.....	14
CJI’s Online Programs .....	17
Forensic Sciences and Computer Training Division..	24
Law Enforcement Management Division.....	33
Illicit Drug Initiative .....	45
Traffic Safety Program.....	51
Safe Schools Program.....	52
Non-Sworn Law Enforcement Personnel .....	58
Non-Commissioned Correctional Officers, Jailers and Detention Center Personnel.....	59
Schedule At-A-Glance .....	60

A Publication of the

**Criminal Justice Institute**  
**University of Arkansas System**

26 Corporate Hill Drive • Little Rock, AR 72205  
(501) 570-8000 • Toll-free: (800) 635-6310  
Fax: (501) 565-3081

**www.cji.edu**

## Who We Are

The Criminal Justice Institute (CJI) is a campus of the University of Arkansas System that serves a unique population of non-traditional students—certified law enforcement professionals who are actively employed within our State’s local, county and state police departments.

The Institute is committed to making communities safer by supporting law enforcement professionals through training, education, resources and collaborative partnerships.

Utilizing both classroom-based instruction and practical, hands-on application, CJI provides an educational experience designed to enhance the performance and professionalism of law enforcement in progressive areas of criminal justice, including law enforcement leadership and management, crime scene investigation, computer applications, traffic safety, illicit drug investigations and school safety.

The Criminal Justice Institute provides unparalleled support to the Arkansas law enforcement community by offering:

- **Specialized programs** designed to enhance the job performance of law enforcement personnel
- **Opportunities to complete academic certificates and associate degrees** in Crime Scene Investigation and Law Enforcement Administration
- **Online programs** that allow officers to complete courses at their own pace within their home, department, or community
- **Educational resources** to assist in law enforcement research and professional development
- **Free e-publications** designed to keep law enforcement personnel aware of the latest news, management trends, and legal decisions in the Arkansas criminal justice community

**FOLLOW US:**  
**Criminal Justice Institute**



## DIRECTORY OF SERVICES

**Director’s Office:**  
(501) 570-8017

**Academic Certificate and Degree Programs:**  
(501) 570-8017

**Computer Training Courses:**  
(501) 570-8097  
Course Scheduling and Registration

**Forensic Sciences Courses:**  
(501) 570-8097  
Course Scheduling and Registration

**Illicit Drug Initiative:**  
(501) 570-8042  
Course Scheduling and Registration

**Law Enforcement Management Courses:**  
(501) 570-8041  
Course Scheduling and Registration

**School Safety Courses:**  
(501) 570-8098  
Course Scheduling and Registration

**Traffic Safety Courses:**  
(501) 570-8035  
Course Scheduling and Registration

**CJI Library:**  
(501) 570-8066  
Learning Resources, Reference Books,  
and Educational DVDs/Videos



Switchboard Number: 501-570-8000  
Toll Free Number: 800-635-6310  
Fax Number: 501-565-3081

**www.cji.edu**

## Emergency Closings and Inclement Weather Policy

With the exception of regularly scheduled holidays, the Criminal Justice Institute will be open for business from 8:00 a.m. to 5:00 p.m., Monday through Friday. Circumstances beyond our control—such as inclement weather, a national crisis, or other emergencies—do occur. On such occasions, the Institute may close for all or part of a regularly scheduled workday.

The Institute will close for inclement weather when the University of Arkansas at Little Rock (UALR) closes. All radio and television stations in central Arkansas will be notified through the UALR Office of Communications when the University is closed. On days declared to be covered by the inclement weather policy, an announcement of a delayed opening will be issued from UALR. If you have any questions regarding the status of a course, please contact us at (501) 570-8000. Your personal safety is of utmost importance, and careful judgment should be used anytime inclement weather creates hazardous road conditions.

## Smoking Policy/Tobacco Use Policy

The Criminal Justice Institute is committed to providing a safe, clean, and healthy environment for our employees and visitors. It is, therefore, CJI policy to provide a tobacco-free work environment. The use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, or other tobacco products and electronic cigarettes) is prohibited at all times:

- 1.) in all interior space on the CJI campus, including classrooms;
- 2.) on all outside property or grounds of the CJI campus including partially enclosed areas such as walkways, breezeways, and bus shelters; and
- 3.) in CJI vehicles.

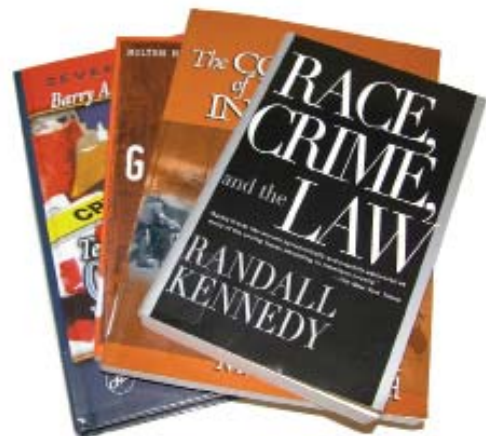
This policy applies to all persons, including employees, faculty, students, visitors, contractors, subcontractors, and others on CJI properties. Signs are posted at all building entrances and displayed in prominent, visible areas advising employees and visitors of this policy. Tobacco-free zones apply on the grounds around all CJI facilities, whether or not signs are posted.

## Concealed Carry Policy

Pursuant to Act 226 of 2013, the Board of Trustees of the University of Arkansas System has expressly disallowed the carrying of a concealed handgun by licensed staff members or students within a University of Arkansas building. However, a certified law enforcement officer attending a class at the Criminal Justice Institute may carry a concealed handgun if that officer is: (1) Presently in the employ of a public law enforcement department, office, or agency; (2) Authorized by the public law enforcement department, office, or agency to carry a firearm in the course and scope of his or her duties; (3) Not subject to any disciplinary action by the public law enforcement department, office, or agency; (4) Carrying a badge and appropriate written identification issued by the public law enforcement department, office, or agency identifying him or her as a certified law enforcement officer; and (5) Not otherwise prohibited under federal law.

## CJI's Library Services

CJI's Library Services features numerous books, journals, periodicals, training manuals, reference materials, and DVDs/videotapes that can be utilized by law enforcement agencies across the State for in-house training, research, and professional development. Books and DVDs are loaned for a two-week period and can be requested and renewed by phone or email. For those who cannot visit the library in person, items can be mailed with the understanding that the requesting party will be responsible for the return postage only.



## Course Eligibility

Most courses and programs of the Criminal Justice Institute are available exclusively to sworn law enforcement professionals **at no cost**. In the event that a CJI course or program will be available to additional professionals within the criminal justice community, notification will be provided within the course or program description.

## NON-SWORN LAW ENFORCEMENT PERSONNEL AND NON-COMMISSIONED CORRECTIONAL OFFICERS, JAILERS, AND DETENTION CENTER PERSONNEL

For many years, CJI has received requests to make more classes available to non-commissioned correctional officers, jailers, detention center personnel and non-sworn law enforcement professionals. In response, the University of Arkansas Board of Trustees approved a fee-structure that allows CJI to expand the catalog of courses that are available to these vital members of the law enforcement community. Some of the courses are available at no cost while others have a small fee. **See pages 58-59 for a complete listing of available programs.**

## OUT-OF-STATE OFFICERS

Select CJI courses are available for a fee to officers outside of the State of Arkansas. The expansion of these programs to law enforcement agencies outside of the State will not impact availability of programs for Arkansas law enforcement. However, we cannot guarantee slot availability for registrations received less than two weeks prior to the scheduled date of course delivery. Therefore, please register for classes as early as possible and respond to any course confirmations you may receive.

Course payment must be received no later than three weeks prior to the class start date. Agencies may substitute participants with prior approval only. Refunds will be granted up to 30 days before the date of the course. A \$25 processing fee will be deducted from the total refund amount. Requests for refunds received after this time will be considered on a case-by-case basis only.

**For officers who live out of state and would like to be notified of new training opportunities, sign up online:**

**[WWW.CJI.EDU/REGISTRATION/SUBSCRIPTIONS-OOS/](http://WWW.CJI.EDU/REGISTRATION/SUBSCRIPTIONS-OOS/)**

## REGISTRATION ASSISTANCE

### FORENSIC SCIENCES/COMPUTER TRAINING:

**Annette Tracy:**

amtracy@cji.edu or (501) 570-8061

### ILLICIT DRUG INITIATIVE

**Matthew Modrak:**

mcmmodrak@cji.edu or (501) 570-8060

**Rita Davis:**

rrdavis@cji.edu or (501) 570-8042

### LAW ENFORCEMENT PROFESSIONAL DEVELOPMENT:

**Kimberly Hendricks:**

kdhendricks@cji.edu or (501) 570-8041

**Sandy Edgar:**

sredgar@cji.edu or 501-570-8033

### TRAFFIC SAFETY:

**Mira Frosolono**

mafrosolono@cji.edu or (501) 570-8072

**Tara Amuimuia**

Tlamuimuia@cji.edu or (501) 570-8035

### SCHOOL SAFETY:

**Vicki French:**

vefrench@cji.edu or (501) 570-8098

**Ashlee Jackson:**

arjackson@cji.edu or (501) 570-8079

# Course Registration

## Course Registration

Individuals who plan to attend a CJI class must enroll by completing a CJI registration form and submitting it to the Institute. **Please note that enrollments for in-state law enforcement will be accepted no sooner than 90 days prior to the scheduled date of each course.**

## Course Materials

Officers who register for a CJI class will be emailed a link to downloadable course materials two weeks prior to the course. Materials will remain available online for one week following completion of the course. Officers are encouraged to bring course materials with them to class, either downloaded to their laptop/smart device or printed from their home/agency. For those who are unable to download course materials, please contact Este Frazier at 501-570-8046 for assistance.

## Specialized Seminars, Forums, and Symposiums

CJI continually seeks partnerships, grants and other funding to provide specialized seminars, forums, and symposiums that are of interest to law enforcement and other criminal justice professionals. Such activities are currently being planned, but not all are included in this course schedule. Law enforcement agencies will be notified of these events through periodic mailings and through notification on the CJI website.

## Course Availability

While every effort will be made to ensure that courses are delivered on the scheduled date and at the scheduled location, conflicts may arise. Please check the CJI website regularly for the latest updates on new courses and changes in course schedules.

As with all CJI courses, your input is always welcome. If you feel that certain programs would be of benefit to you or your agency, please let us know. Your individual requests help us provide programs that best meet the needs of your agency.

## Testing Requirement

Examinations will be administered in all courses that are included in the Institute's Academic Certificate and Degree Programs. If you are currently participating or intend to participate in these academic programs, **taking these examinations when initially offered is required.** See page 7 for more information.

## ADA Program Accessibility

Individuals who require special accommodation to participate in any course, seminar, forum, or symposium sponsored by CJI should contact the Institute at least two working days prior to the scheduled event.

## Officer Dress Code

To consistently communicate the professionalism of Arkansas law enforcement, it is imperative that law enforcement personnel dress in a manner that best represents their agency and Arkansas law enforcement as a whole. As such, please dress professionally when attending courses and programs of the Criminal Justice Institute.

## Cancellation Policy

If you are unable to attend a course for which you have registered, please contact the Institute as soon as possible at (501) 570-8000 to ensure proper notification can be given to officers on our waiting list. In many instances, courses offered by the Criminal Justice Institute fill to capacity. When this happens, officers who are not admitted to the course are placed on a waiting list to be notified if vacancies become available. By contacting the Institute in advance when you are unable to attend a course, CJI staff can ensure that those on the waiting list are given the opportunity to participate.

**TO RECEIVE TRAINING UPDATES AND NOTIFICATIONS, SIGN UP ONLINE FOR OUR IN-STATE MAILING LIST:  
[WWW.CJI.EDU/PUBLICATIONS/ONLINE-SUBSCRIPTIONS/](http://WWW.CJI.EDU/PUBLICATIONS/ONLINE-SUBSCRIPTIONS/)**



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# Course Registration Request

Please fill out this form as accurately as possible. The information is used to contact you about the **status of your request** and, if needed, with information about this course or other CJJ courses. All information provided is confidential.

Course Name: \_\_\_\_\_

Course Date: \_\_\_\_\_ To \_\_\_\_\_  
MM/DD/YYYY MM/DD/YYYY

Name: \_\_\_\_\_  
Last Name First Name MI Nickname/Preferred Name

Social Security Number: XXX-XX- \_\_\_\_\_ (Required for CLEST, last four digits only)

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Rank/Title/Position: \_\_\_\_\_

Agency/Department/School District: \_\_\_\_\_  
Troop/Company/Unit

Agency/Department/School District Address: \_\_\_\_\_  
P.O. Box and/or Street

Agency/Department/School District Address: \_\_\_\_\_  
City State Zip Code

Agency/School District Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternate/Evening Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_  Check box to receive Training Schedule Notification emails.

**LAW ENFORCEMENT PERSONNEL ONLY.** Please complete the following information:

Training Officer: \_\_\_\_\_  
Rank Last Name First Name

Training Officer's Telephone: \_\_\_\_\_

Training Officer's E-mail Address: \_\_\_\_\_

How many sworn officers are in your agency? \_\_\_\_\_

Population served:  
 1 - 2,500  2,501 - 10,000  10,001 - 25,000  25,001 - 50,000  50,001 - 75,000  75,001 - 100,000  100,001 - 500,000  500,001 or more

Type of Agency:  Local  County  State  Federal

How did you hear about CJJ?  
 Internet  Facebook  E-mail  Twitter  Referral \_\_\_\_\_  Other \_\_\_\_\_



# Certificate of Proficiency

## Crime Scene Investigation

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of college credit.

### Criminal Justice Institute 15 Credit Hours

*Credit Hours*

**Crime Scene Technician Certificate Program.....9**  
(135 contact hours)

**\*Law Enforcement Certification .....6**  
(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)

\* A non-commissioned law enforcement employee currently serving as a Civilian Crime Scene Specialist will be required to complete six credit hours of Criminal Justice from the educational institution to fulfill this requirement.

### College/University 3 Credit Hours

*Credit Hours*

**College English.....3**

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.

**Certificate of Proficiency Requirement: 18 Credit Hours**

**With so many degree programs advertised for law enforcement...**

## Why Choose Ours?

Our program is designed specifically for law enforcement to enhance knowledge and skills that apply directly to your job. These special programs allow you to earn a degree while maintaining your full-time position. In fact, **more than half** of the classes you need for your degree are presented by the Criminal Justice Institute in locations across the State. Our classes will **save you money** (our classes are free of charge) and will keep you where you're needed the most...**servicing your community!** (Many of our classes are now online, allowing you to participate without placing any undue burden on your department.) Unlike other programs, college credit earned through CJI is provided **without a tuition charge.** In the AAS degrees, more than half of the college credit needed is provided by CJI. With rising tuition costs, this can be a substantial financial saving!



# Technical Certificate

## Crime Scene Investigation

Officers enrolled in this program of study will obtain twenty-seven to thirty degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

### Criminal Justice Institute 27–30 Credit Hours

*Credit Hours*

**Crime Scene Investigation  
Certificate of Proficiency** ..... 15

**Crime Scene Special Topics**..... 12

*(Number of contact hours noted in parentheses; All courses are required.)*

- Bloodstain Pattern Analysis (40)
- Computer Crime (21) or Cyber Crimes (24 or 28)
- Crime Scene Courtroom Testimony (14)\*
- Crime Scene Digital Photography And Imaging (28)
- Fingerprint Comparison, Classification and Identification (21)
- Recovery of Human Remains (35)\*
- Using Forensic Light Sources (21)\*

**Computer Applications** ..... 3

*(Number of contact hours noted in parentheses; Only 45 contact hours needed. Computer Applications can also be completed at a participating college or university.)*

**Computer Applications (25 maximum):**

- Complete Word (7)
- Microsoft Word (7 or 14)
- Microsoft Excel (14)
- Microsoft PowerPoint (7 or 14)

**Advanced Computer Electives (20 maximum):**

- Advanced Microsoft Word (7)
- Advanced Microsoft Excel (7 or 14)
- Microsoft Access (14)

\* Offered every other fiscal year

### College/University 6–9 Credit Hours

*Credit Hours*

**College English or  
Technical Communication/Writing**..... 3

**College Mathematics**..... 3

**Computer Applications\*** ..... 3

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.

\* May be substituted with "Computer Applications" offered by the Criminal Justice Institute.



**Technical Certificate Requirement: 36 Credit Hours**

# Associate of Applied Science Crime Scene Investigation

Officers enrolled in this program of study will obtain thirty-five to thirty-eight degree hours attending advanced law enforcement courses presented by the Criminal Justice Institute and by completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

## Criminal Justice Institute 35–38 Credit Hours

*Credit Hours*

**Crime Scene Investigation  
Certificate of Proficiency** ..... 15

**Crime Scene Investigation  
Technical Certificate**..... 12–15

**Advanced Crime Scene Technician  
Certificate Program\*** ..... 4  
*(63 contact hours)*

**Advanced Crime Scene Special Topics**..... 3  
*(Number of contact hours noted in parentheses; Only 45 total contact hours needed.)*

- Comprehensive Evidence and Property Management (21)\*
- Bloodstain Pattern Documentation (21)
- Crime Scene Reconstruction and Interpretation (28)\*
- Officer Safety and Communication Spanish (21)

**Advanced Crime Scene Investigation  
Electives (40 maximum):**  
Shooting Scene Investigation (21)

\* Offered every other fiscal year

## College/University 24–27 Credit Hours

*Credit Hours*

**College English**..... 3

**College Mathematics**..... 3

**Computer Applications\*** ..... 3

\* May be substituted with “Computer Applications” offered by the Criminal Justice Institute.

**Additional General Education** ..... 18

*Select from the following courses:*

- English II or Technical Writing ..... 3
- Social Science ..... 3
- Psychology ..... 3
- Introduction to Speech ..... 3
- Political Science ..... 3
- American National Government ..... 3
- General Business ..... 3
- Introduction to Criminal Justice ..... 3
- Biological Sciences ..... 4

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.

**Associate of Applied Science Requirement: 62 Credit Hours**

# Certificate of Proficiency

## Law Enforcement Administration

Officers enrolled in this program of study will obtain up to fifteen degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

### Criminal Justice Institute 15 Credit Hours

*Credit Hours*

**Law Enforcement Administration and Management ..... 6**

*(Number of contact hours noted in parentheses; Only 90 total contact hours needed.)*

- Advanced Supervision (24)
- Community Oriented Policing (6)
- Coping with Law Enforcement Stress (6 or 14)
- Domestic Violence (7 or 14)
- Foundations of Supervision and Leadership (24)
- Identity Theft (7)
- Law Enforcement Response to Persons with Behavioral Health Issues (7 or 14)
- Principles of Supervision and Leadership (24)

**Law Enforcement Administration/Management Electives (48 maximum):**

- Arkansas Leader (40)
- Special Topics with Gordon Graham (8)

**Law Enforcement Communications ..... 3**

*(Number of contact hours noted in parentheses; Only 45 total contact hours needed.)*

- Basic Spanish for Law Enforcement (21 or 24)
- Communication Excellence (7)
- Conflict Resolution for Supervisors (14)
- Effective Report Writing (6)

**Law Enforcement Communication Electives (21 maximum):**

- Enhanced Spanish (21)

**Law Enforcement Certification..... 6**

*(These hours are earned through completion of the Arkansas Law Enforcement Training Academy or its equivalent based upon approval of the Arkansas Commission on Law Enforcement Standards and Training.)*

### College/University 3 Credit Hours

*Credit Hours*

**College English..... 3**

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.



**Certificate of Proficiency Requirement: 18 Credit Hours**

# Technical Certificate

## Law Enforcement Administration

Officers enrolled in this program of study will obtain up to twenty-one degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

### Criminal Justice Institute 21 Credit Hours

*Credit Hours*

**Law Enforcement Administration  
Certificate of Proficiency ..... 15**

**Advanced Law Enforcement Special Topics.....6**

*(Number of contact hours noted in parentheses;*

*Only 90 total contact hours needed.)*

- Advanced Narcotics Investigation (35)
- Crisis Negotiations (40)
- Drug Recognition Expert (DRE) (35)
- Field Training for the 21st Century (40)
- Instructor Development (40)
- Narcotics Officer Certificate Program or  
Crime Scene Technician Certificate Program (45)
- Patrol Response to Active Shooter Incidents (6 or 14)
- SFST or DRE Instructor Development (40)
- Standardized Field Sobriety Testing (SFST) (24)

**Advanced Law Enforcement Electives  
(21 Maximum):**

- Active Shooter/Rapid Response Training (14)
- Advanced Criminal Interdiction and  
Trapped Vehicle School (21)
- Crimes Against the Elderly (7)
- Homicide Investigations (16)
- Rural Executive Management Institute (32)
- SRO I - (Basic) (40)
- SRO II - (Intermediate) (28)
- Stalking (7)

**Advanced Computer Electives (6 maximum):**

- Advanced Microsoft Excel (7 or 14)
- Advanced Microsoft Word (7)
- Microsoft Access (14)
- Computer Crime (21) or Cyber Crimes (24 or 28)

### College/University 15 Credit Hours

*Credit Hours*

**Technical Communication (or higher) ..... 3**  
**Basic Math (or higher)..... 3**  
**Speech..... 3**  
**General Business ..... 3**  
**Computer Applications ..... 3**

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.

**Technical Certificate Requirement: 36 Credit Hours**

# Associate of Applied Science

## Law Enforcement Administration

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Officers enrolled in this program of study will obtain up to thirty-six degree hours by attending advanced courses presented by the Criminal Justice Institute and completing basic law enforcement training at an ACLEST accredited academy. Each grouping of allowable courses meets or exceeds the requirement of a minimum of 45 classroom hours to receive 3 hours of credit.

### Criminal Justice Institute 36 Credit Hours

*Credit Hours*

**Law Enforcement Administration  
Certificate of Proficiency** ..... 15

**Law Enforcement Administration  
Technical Certificate**..... 6

**School of Law Enforcement Supervision**..... 9  
(140 contact hours)

**Legal Aspects of Law Enforcement**..... 3  
(Number of contact hours noted in parentheses;  
Only 45 contact hours needed.)

- Case File Preparation (6)
- Civil Process (7)
- Courtroom Testimony (6)
- Drafting Search Warrants and Affidavits (20)
- Legal Update (6)
- Managing Informants and Cooperative Witnesses (6)
- Managing Interviews and Interrogations (7 or 14)
- Racial Profiling (3 or 6)
- Search Warrant Update (6)
- Use of Force (6)
- Warrantless Search/Seizure (6)

**Integrity in Law Enforcement** ..... 3  
(Number of contact hours noted in parentheses;  
A total of 45 contact hours are required.)

- Background Investigations of Police Applicants (12)
- Early Intervention Programs (7)
- Ethics For Law Enforcement (7)
- Police Internal Affairs (12 or 40)
- Public Integrity Investigations (7)

### College/University 27 Credit Hours

*Credit Hours*

*Select from the following:*

**English**..... 6

**Intermediate Math or higher** ..... 3

**Computer Applications** ..... 3

**Social Science** ..... 3

**Speech**..... 3

**General Business** ..... 3

**Introduction to Sociology** ..... 3

**American National Government**..... 3

**Introduction to Criminal Justice** ..... 3

Officers enrolled in this program of study will take general education courses at a participating college or university of their choosing. It will be at the discretion of the participating college or university to determine any specific general education courses that must be completed.

**Associate of Applied Science Requirement: 63 Credit Hours**

## SCHOOL OF LAW ENFORCEMENT SUPERVISION

The **School of Law Enforcement Supervision (SLES)** provides the tools law enforcement professionals need to advance as supervisors and administrators. This four-week development course is scheduled one week per month over a four-month period, and provides a unique opportunity for professionals to develop and cultivate leadership skills. Instructors for SLES are current and former law enforcement personnel and other professionals who are recognized for their expertise in their areas of instruction, to include several who are nationally recognized and are in high demand as presenters. Course topics include: *Leadership and Communication Excellence; Research Strategies; Challenging the Organizational Culture; Organizational and Nonverbal Communication; Stress Management; Social Intelligence; Managing Media Relations; Domestic Terrorism;* and a variety of legal topics. The curriculum includes weekly exams, an oral presentation, and a research paper. The top research papers from each class are posted on the CJI website.

**Letters of nomination are required for officers to attend this specialized course.** Nominated officers must have reached the minimum rank of sergeant to attend. Lodging assistance is available for a very limited number of participants who reside more than 50 miles outside of the metropolitan Little Rock area. **Request for lodging assistance must be included in the letter of nomination. The nomination deadline is January 3, 2017.**

Heads of law enforcement agencies should direct correspondence, letters nominating their candidates, and lodging assistance requests to Dr. Cheryl P. May.

### For more information:

**Mike Smith**

(501) 570-8092 or mlsmith@cji.edu

**Kimberly Hendricks:**

(501) 570-8041 or kdhendricks@cji.edu



**Session XLVIII** of the School of Law Enforcement Supervision will be held at the Criminal Justice Institute on the following dates:

**February 13-17, 2017**

**March 6-10, 2017**

**April 10-14, 2017**

**May 15-19, 2017**

## CRIME SCENE TECHNICIAN CERTIFICATE PROGRAM

The **Crime Scene Technician Certificate Program (CSTCP)** is a series of six fundamental courses that introduce vital components of crime scene investigation. Participants are required to attend and successfully pass all six courses to receive their certificate. Upon completion of the program, participants will have exceeded the minimum requirements necessary to apply for national crime scene certification. All six courses of the program will be held at the Criminal Justice Institute.

**The application period for the current session of this class has ended.** However, nomination letters for the 2018 session can be submitted to Dr. Cheryl P. May from your Chief of Police, Sheriff, Department Head or Director indicating how your participation in this program will benefit your agency and stating that he/she will support your attendance as well as ensure, to the best of their ability, your participation in all six courses.

### WEEK ONE: Crime Scene Management/ Crime Scene Photography January 10–13, 2017

On day one of this course, crime scene management, evidence potential and crime scene protocol will be emphasized. The following three days will cover digital photography techniques as well as general crime scene and forensic evidence photography. Participants will learn appropriate techniques for photographing a crime scene and related evidence. To adequately cover the topic of night photography, there will be **an evening session** conducted one day of this program. Photograph evaluations as well as written and practical examinations will be conducted.

### WEEK TWO: Impression Evidence February 7–9, 2017

Participants will be educated and trained to identify, document, and recover three-dimensional evidence. This will include footwear impressions, tire tracks, and fingerprints from crime scenes. Evaluation of photography assignments as well as written and practical examinations will function as assessment tools for individual performance.

### WEEK THREE: Latent Print Processing March 7–9, 2017

Basic latent print techniques will be emphasized. Participants will learn proper techniques for using fingerprint powder at crime scenes and also developing fingerprint and footwear impressions (two-dimensional). Chemical enhancement techniques will be demonstrated. Participants will be required to successfully photograph developed latent crime scene prints.

### WEEK FOUR: Biological and Trace Evidence April 4–6, 2017

This course illustrates the proper techniques used at crime scenes to identify, document, collect, and preserve bodily fluids and bloodstain pattern evidence. Chemical processing used to enhance blood impression evidence will also be included. Participants will photograph all results and will also be assessed in their ability to identify, document, and collect trace evidence (hairs, fibers, soil, safe insulation, etc.) using appropriate techniques.

### WEEK FIVE: Crime Scene Sketching, Note Taking and Report Writing May 2–4, 2017

The paper documentation phase of crime scene processing will be emphasized in this session. Participants will learn how to take paper notes, complete a comprehensive crime scene report, and produce a quality crime scene sketch. Basic techniques as well as computer applications will be used to accomplish these tasks. Participant evaluations will include written examinations, evaluation of notes taken, sketches, and report writing skills.

### WEEK SIX: Crime Scene Investigation June 6–8, 2017

Crime scene processing protocol will be emphasized in this capstone portion of the certificate program. Participants will be required to use previously acquired knowledge and skills to complete several mock crime scene scenarios, including those that may be conducted at night. Participants will be required to appropriately process all mock crime scenes and provide thorough presentations of their findings. A comprehensive written final examination and evaluation of photographs will function to assess individual performance and determine graduates of the program.

### Equipment Requirements:

Photography skills are critical in crime scene and evidence documentation. Each department must provide its agency representative a minimum amount of photography equipment to ensure successful participation in the program. The minimum photography equipment required for participation in CSTCP is listed below:

- Adjustable Digital Camera
- Camera Manual
- Tripod
- Detachable Flash
- PC Cord
- Cable Release/Remote
- Spare Batteries for Camera and Flash
- Macro lens
- Filters (yellow, orange, red, and polarizing)

## ARKANSAS LEADER

The **ARKANSAS LEADER** program is designed for chiefs, sheriffs, and other senior leaders within a law enforcement agency. Recognizing that attendees are not only leaders of their agencies but also within their communities, the course is designed to advance individual professional development and education that is transferable to their respective organizations and communities. The ARKANSAS LEADER program is jointly sponsored by the Criminal Justice Institute and the Federal Bureau of Investigation (FBI). The program has been designated a Command College of the FBI.

Heads of Arkansas law enforcement agencies who wish to attend or nominate a member of senior management (Captains and above) within their agency should direct correspondence to Dr. Cheryl May, CJI Director, Criminal Justice Institute, 26 Corporate Hill Drive, Little Rock, Arkansas 72205.

**The nomination deadline is April 28, 2017.**



**Session XXVI of  
ARKANSAS LEADER  
will be held June 11–16, 2017,  
at the Criminal Justice Institute.**

## NARCOTICS OFFICER CERTIFICATE PROGRAM

The **Narcotics Officer Certificate Program (NOCP)** was created to offer Arkansas law enforcement agencies the opportunity to provide specialized training to their narcotics officers, providing participants with the fundamental knowledge and skills they need to conduct basic narcotics investigations.

NOCP consists of five, three-day courses delivered once a month. Participants are required to attend all five components and pass all examinations to successfully complete the program. Core program topics include: *Arkansas Drug Laws, Drug Identification and Classification, Methamphetamine, Managing Informants and Cooperative Witnesses, Search and Seizure, Investigative Techniques, Undercover Investigations, Pharmaceutical Diversion, Evidence Collection, Report Writing, Surveillance, Resources, Intelligence, Criminal Defenses, and Courtroom Testimony.* **To participate in the program, an application letter must be submitted to Dr. Cheryl May from the applicant's Chief of Police, Sheriff, Department Head or Director.**

**Session XVII will be held at the  
Conway Police Department:**

January 24–26, 2017  
February 14–16, 2017  
March 21–23, 2017  
April 25–27, 2017  
May 16–18, 2017

For more information, contact Mira Frosolono:

**(501) 570-8072 or mafrosolono@cji.edu**



# CJI's Online Programs

CJI's online courses cover a wide variety of topics and can eliminate many of the barriers law enforcement agencies face in finding advanced or specialized training opportunities for their officers.

Officers who participate in online courses:

- **Spend less time away from their agency...**with classes conveniently available online, they can meet training and education goals without taking time away from work.
- **Reduce travel costs...**online programs completely eliminate fuel, dining, and lodging expenses.
- **Choose their classroom...**courses can be completed at any location—work or home.
- **Move at their own pace...**these programs are available to officers around the clock for a specified period of time.

Registration for online courses follows the same process as other CJI courses. The first step is to submit a registration request form for participation in an online course. Once the request has been processed, officers will receive notification of their enrollment in the course. Officers who have not participated in one of CJI's online courses will be assigned a log-in and password and directed to a special CJI website. Those officers who have participated in an online course will use their permanent log-in and password.

Online versions of CJI courses include features such as slides with audio narration, photographs, graphics, videos, review activities, scenarios, and recommended optional reading. Information about course completion requirements, such as required reading, and the log-in and password are emailed to officers. Course materials will be made available online for enrolled students.

Also, a *Quick Start Guide* is included as an attachment to the log-in email. This guide provides information necessary to successfully complete the online course, including general password information, error elimination, tips on navigating each module or topic within a course, common problems and issues that can occur, and contact information for assistance with any technical difficulties.

If you would like to offer a special session of an online class for your agency, contact Mary Deville at 501-570-8076.

For technical assistance, contact Lynnetta Spicer:

**501-570-8085 • lgspicer@cji.edu**

General inquiries about CJI's Online Program  
can be directed to Mary Deville:

**501-570-8076 • msdeville@cji.edu**

## CURRENT ONLINE CLASSES:

Animal Fighting/Animal Cruelty Investigations ONLINE.....	18
Domestic Violence ONLINE.....	18
Ethics for Law Enforcement ONLINE.....	18
Foundations of Supervision and Leadership ONLINE.....	18
<b>NEW!</b> Human Trafficking Awareness ONLINE ..	19
Law Enforcement Response to Persons with Behavioral Health Issues ONLINE .....	19
Principles of Supervision and Leadership ONLINE.....	19
Racial Profiling ONLINE.....	19
<b>NEW!</b> Use of Force ONLINE .....	20
Crime Scene First Responder for the Uniformed Officer ONLINE .....	20
Crime Scene Investigation ONLINE .....	20
The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE .....	21
Drug Endangered Children Awareness ONLINE.....	21
Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE .....	21
Methamphetamine Awareness, Identification, and Safety for Parole and Probation ONLINE....	21
Methamphetamine Investigations ONLINE.....	21
Autism Spectrum Disorders: Law Enforcement Response ONLINE.....	22
Identifying and Preventing Bullying ONLINE .....	22
School Safety Refresher ONLINE.....	22
School Site Safety Assessment ONLINE .....	22
Introduction to Sexual Assault Investigation for the Rural Investigator ONLINE .....	23
Introduction to Sexual Assault Investigation for the Rural Executive ONLINE .....	23

## LAW ENFORCEMENT PROFESSIONAL DEVELOPMENT:

### Animal Fighting/Animal Cruelty Investigations ONLINE (3 Hours)

This class is designed to help the student become a skilled animal cruelty investigator, learn search and seizure tactics, and improve his/her report writing skills. The program provides an overview of Arkansas's recently expanded Animal Cruelty law and investigative techniques related to animal investigations. Topics such as how to recognize animal cruelty and methods used to train animals will be discussed. Participants will be introduced to different categories of people involved in animal cruelty, clubs and associations that register dogs, and different types of evidence involved in dog and cock fighting cases.

#### 2017 DATES:

**January 23-27**  
**February 21-27**  
**March 23-29**  
**April 21-27**  
**May 22-26**  
**June 22-28**

### Domestic Violence ONLINE (7 Hours)

This program is designed to familiarize officers with the unique challenges they may face in domestic violence situations. Course topics will include the dynamics of abusive relationships, officer safety concerns, victim interviews, how to handle suspects, children and other witnesses, reporting, and probable cause leading to arrest and successful conviction, as well as a discussion of the use of Laura's Card and the Lethality Assessment which are now required by state law. The course will explore proper evidence collection and documentation, as well as civil orders of protection.

#### 2017 DATES:

**January 11-18**  
**February 8-14**  
**March 8-14**  
**April 10-14**  
**May 9-15**  
**June 12-16**

### Ethics for Law Enforcement ONLINE (7 Hours)

This course provides a comprehensive overview of ethical problems and considerations confronting law enforcement professionals. Focus is placed on common ethical dilemmas and examining the development of ethical standards and their application to law enforcement. Using scenarios, students will utilize tools they acquired in this course to determine if an ethical decision was made.

#### 2017 DATES:

**January 20-30**  
**February 17-27**  
**March 16-24**  
**April 19-27**  
**May 17-25**  
**June 20-28**

### Foundations of Supervision and Leadership ONLINE (24 Hours)

First-line supervisors are tasked daily with ensuring that officers understand and reflect the vision of the agency and meet the goals set forth by executive management. Adequate training is the most important requirement for developing effective managers, especially those who are newly promoted. This online introductory course is designed to assist first and second line supervisors, or individuals with promotion potential, in developing and applying sound management and leadership principles.

#### 2017 DATES:

**January 9-20**  
**February 6-17**  
**March 6-17**  
**April 6-19**  
**May 4-17**  
**June 7-20**

## LAW ENFORCEMENT PROFESSIONAL DEVELOPMENT:

### **NEW! Human Trafficking Awareness ONLINE (3 Hours)**

The U. S. Department of State estimates that over 14,000 victims are trafficked into the U.S. annually; more than half of these victims are children. This course will define human trafficking, distinguish between trafficking and smuggling, and review the Trafficking Victims Protection Act of 2000 as well as the Arkansas Trafficking Statutes. Victims of trafficking are largely hidden from sight by the nature of their condition, which leads to victims being overlooked when they appear in plain sight. Raising awareness of this hidden problem is a key element of this training. This training will describe a victim profile and tactics used for scouting and recruiting victims as well as provide indicators that a person is a victim of trafficking. Traffickers will be described using case examples and officers will learn how to identify and respond to victims with a trauma-informed approach. The course concludes with information on resources and assistance for domestic as well as international victims.

#### **2017 DATES:**

**January 13-19**  
**February 10-16**  
**March 10-16**  
**April 12-18**  
**May 10-16**  
**June 14-20**

### **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE (7 Hours)**

With funding and support from the Arkansas Association of Chiefs of Police, CJI is able to offer this training which is designed to give law enforcement officers a greater understanding of how to identify and interact with individuals suffering from behavioral health issues who they may encounter when policing. Keeping officer safety foremost, participants will explore policies, procedures, and protocols for officers and deputies to follow while dealing with this challenging situation. Course topics include identification of common behavioral health issues, officer safety issues, and interventions.

#### **2017 DATES:**

**January 10-17**  
**February 7-13**  
**March 7-13**  
**April 7-13**  
**May 8-12**  
**June 8-14**

### **Principles of Supervision and Leadership ONLINE (24 Hours)**

An officer's ability to supervise staff effectively is critical to a department's goal of maintaining stability in its respective agency and in the community it serves. This course presents an overview of a law enforcement supervisor's role and addresses what is expected of those who are in leadership positions. Officers will learn techniques that can be used to guide the work of others as well as manage their own productivity. Course topics include types of authority, effective delegation, planning, training, the promotion process, performance evaluations, and the decertification process.

#### **2017 DATES:**

**January 17-30**  
**February 13-24**  
**March 13-24**  
**April 13-26**  
**May 11-24**  
**June 15-28**

### **Racial Profiling ONLINE (3 Hours)**

American policing is facing a tremendous challenge: a widespread perception that police are routinely guilty of bias in how they treat minorities. Racial profiling by law enforcement agencies can lead to liability in a variety of ways. Many states, including Arkansas, have passed legislation addressing racial profiling. This online course reviews the law related to racial profiling and the challenges of addressing it. Specifically, this online course will provide Arkansas law enforcement officers with racial profiling training that is mandated in Arkansas Statute § 12-12-1404.

#### **2017 DATES:**

<b>January 5-11</b>	<b>April 4-10</b>
<b>January 18-24</b>	<b>April 17-21</b>
<b>January 25-31</b>	<b>April 24-28</b>
<b>February 2-8</b>	<b>May 2-8</b>
<b>February 15-21</b>	<b>May 15-19</b>
<b>February 22-28</b>	<b>May 23-30</b>
<b>March 2-8</b>	<b>June 5-9</b>
<b>March 14-20</b>	<b>June 16-22</b>
<b>March 22-28</b>	<b>June 23-29</b>

## LAW ENFORCEMENT PROFESSIONAL DEVELOPMENT:

### **NEW! Use of Force ONLINE (6 Hours)**

Law enforcement officers are sworn to uphold the law and must attempt to apprehend those who violate it. Officers are required, however, to use only that amount of force that is reasonably necessary to make the apprehension. When excessive force is used, the officer, as well as the agency, may be held both criminally and civilly liable. This course will focus on case law and legislation which defines the amount of force that is lawfully available to officers in attempted arrest/seizure cases, as well as what the courts have defined as excessive force.

The course will also cover basic concepts of a civil law suit, the differences between civil lawsuits and criminal prosecutions, and how to prepare should an excessive use of force lawsuit be filed against an officer and/or the department. Use of force and excessive force will also be considered in the context of high-speed pursuit cases. The officer will be instructed in methods for improving his or her performance in the courtroom. In addition, there are sections dealing with the stages of the force continuum and with the concept of and techniques for de-escalation. Case scenarios involving the use of force, deadly force, and high-speed pursuits, force continuum, and de-escalation will be part of the interactive content.

#### **2017 DATES:**

**January 23-31**  
**February 20-28**  
**March 20-28**  
**April 20-28**  
**May 18-26**  
**June 21-29**

**For more information on Professional Development Online Courses, contact Sandy Edgar at 501-570-8033 or sredgar@cji.edu.**

## CRIME SCENE INVESTIGATION:

### **Crime Scene First Responder for the Uniformed Officer ONLINE (2 Hours)**

The actions of first responding uniformed officer directly impacts the solvability and prosecution of criminal cases. Officers can inadvertently lose, destroy, or overlook critical evidence in the performance of their many duties as a first responder. In this course, officers will learn basic techniques for securing a crime scene and how to properly preserve evidence. Common investigative mistakes and solutions will also be discussed. This course is geared toward uniformed patrol officers, though new investigators and crime scene personnel will also benefit. This course was developed in collaboration with the International Crime Scene Investigators Association.

#### **2017 DATES:**

**January 11-18**  
**February 13-17**  
**March 13-17**  
**April 13-19**  
**May 11-17**  
**June 12-16**

### **Crime Scene Investigation ONLINE (12 Hours)**

This online course provides a basic, introductory overview of crime scene investigation. A general synopsis of forensic evidence and how to properly secure, protect, and process a crime scene will be discussed. Investigators will learn the basics of the proper steps of crime scene investigation from the initial walk-through and scene evaluation to the crime scene documentation that includes note taking, photography, sketching, and final report. Types of evidence and their respective evidence potential will also be discussed. This course will benefit detectives/investigators, new crime scene specialists, and patrol officers who perform both patrol and investigative duties. **Students will be required to complete *Crime Scene First Responder for the Uniformed Officer ONLINE* prior to registering for this course.**

#### **2017 DATES:**

**January 24-30**  
**February 21-27**  
**March 23-29**  
**April 21-27**  
**May 22-26**  
**June 22-28**

**For more information on Crime Scene Investigation Courses, contact Annette Tracy at 501-570-8061 or amtracy@cji.edu.**

## ILLICIT DRUG INVESTIGATION AND AWARENESS:

### The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE\* (7 Hours)

This online course, developed in cooperation with the Arkansas Sheriffs' Association and the Arkansas Association of Chiefs of Police, provides an overview of the meth problem in Arkansas. A management perspective of awareness, employee safety, equipment, training needs, and reporting issues are emphasized to assist law enforcement executives and local municipal officials to most effectively combat meth production and abuse in their communities. Legal and liability issues, online resources, community awareness, drug abuse treatment and effective agency response to drug endangered children are included.

#### 2017 DATES:

**January 9-17**  
**February 6-14**  
**March 6-10**  
**April 6-14**  
**May 4-12**  
**June 7-15**

### Drug Endangered Children Awareness ONLINE\* (7 Hours)

This course examines the advantages for collaborative working arrangements at the local level between law enforcement, Division of Child and Family Services and other social service agencies when working cases that involve children living in homes where illegal drug activities occur. Participants will learn the history of the DEC movement nationally, the general history of drug use in the U.S., the effects and dangers of children living in homes where drugs are being used, manufactured or sold, drug recognition information and the advantages of local collaboration. Information about the Arkansas DEC Alliance will be shared and the Arkansas definition of drug endangered children will be explained.

#### 2017 DATES:

**January 11-18**  
**February 8-14**  
**March 8-14**  
**April 10-14**  
**May 9-15**  
**June 12-16**

### Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE\* (7 Hours)

This course provides basic meth awareness and safety education for front-line officers and first responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of meth and gain an understanding of the unique hazards of clandestine laboratories and receive critical information that will reduce their chances of injury.

#### 2017 DATES:

**January 10-17**  
**February 7-13**  
**March 7-13**  
**April 7-13**  
**May 8-12**  
**June 8-14**

### Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE\* (7 Hours)

This course provides basic meth awareness and safety education for Parole and Probation officers and first responders who may come in contact with a clandestine lab. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of meth and gain an understanding of the unique hazards of clandestine labs and receive critical information that will reduce their chances of injury. Meth user/abuser profiles and scenarios illustrating safety precautions for home visits will also be included.

#### 2017 DATES:

**January 19-25**  
**February 16-22**  
**March 15-21**  
**April 18-24**  
**May 16-22**  
**June 19-23**

### Methamphetamine Investigations ONLINE\* (14 Hours)

Designed to assist law enforcement in conducting safe and effective meth-related investigations, this course provides an overview of meth and basic recognition of clandestine laboratories. Topics also include use of confidential informants, undercover investigations, "knock and talks," search warrants, drug trafficking organizations, legal issues, and drug endangered children.

#### 2017 DATES:

**January 4-24**  
**February 1-21**  
**March 1-21**  
**April 3-21**  
**May 1-19**  
**June 1-21**

**For more information on Arkansas Illicit Drug Online Courses, contact Rita Davis at 501-570-8042 or [rrdavis@cji.edu](mailto:rrdavis@cji.edu).**

\*This project was supported by Grant # 2010CKWX0381 awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

## SCHOOL SAFETY:

### Autism Spectrum Disorders: Law Enforcement Response ONLINE (7 Hours)

Law enforcement officers will inevitably come into contact with an individual with autism. Therefore, it is vital that officers become skilled in the recognition of behavioral symptoms of these conditions and develop effective communication and response strategies. This course provides fundamental information about what autism is, its associated behavioral characteristics, effective interpretation of behavior, risk management for both the officer and the individual with autism, and communication. It will also address the high victimization rate experienced by people with autism, and provide tips for law enforcement officers charged with preventing and investigating these incidents.

#### 2017 DATES:

**January 23-27**  
**February 20-24**  
**March 21-27**  
**April 20-26**  
**May 19-25**  
**June 21-27**

### Identifying and Preventing Bullying ONLINE (3 Hours)

Bullying continues to be a problem for our schools and can interfere with a student's ability to receive the quality education they deserve. Changing bullying behavior requires a coordinated approach between administration, teachers, counselors, parents and students. School resource officers are also in a unique position to help identify and eliminate bullying behavior in schools. Knowing how to identify and address bullying behavior is essential to solving the bullying problem. This course is designed to help school resource officers and school personnel define bullying, recognize the warning signs of bullying, learn bullying statistics and myths, identify Arkansas statutory efforts against bullying, identify key roles in bullying events, and learn what schools can do in bullying prevention efforts.

#### 2017 DATES:

**January 10-17**  
**February 7-13**  
**March 7-13**  
**April 7-13**  
**May 8-12**  
**June 8-14**

### School Safety Refresher ONLINE (6 Hours)

This online course contains a combination of topics that school resource officers and school personnel could apply in their daily duties while working on a school campus. Participants will gain critical information regarding law enforcement on the school campus, hone their professional knowledge, and review Arkansas school and juvenile laws that are commonly associated with preventing or responding to crimes occurring on school campuses. Areas addressed include search and seizure, juvenile law, juvenile court, bullying, autism and weapons on campus.

#### 2017 DATES:

**January 4-10**  
**February 1-7**  
**March 1-7**  
**April 3-7**  
**May 1-5**  
**June 1-7**

### School Site Safety Assessment ONLINE (3 Hours)

Planning and conducting a school site assessment is an important step in ensuring school security. This course was designed to build awareness of the process and stress the importance of conducting school site assessments. The course addresses the steps that should be taken in conducting a school site assessment including: assembling an assessment team, conducting a school crime assessment, conducting a school safety survey, controlling access into the school, developing a school security system, developing a site assessment checklist, and completing the school site assessment report.

#### 2017 DATES:

**January 17-23**  
**February 13-17**  
**March 13-17**  
**April 13-19**  
**May 11-17**  
**June 15-21**

**For more information on Safe Schools Online Courses,  
contact Vicki French at 501-570-8098 or vefrench@cji.edu.**

## **SEXUAL ASSAULT INVESTIGATION:**

### **Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE (21 Hours)\***

The response to, and investigation of, sexual assault crimes requires a victim-centered approach as part of an effective investigation. This course is designed to enable rural officers to better understand the impact of sexual assault upon victims as well as apprehend the offender. Course topics include recognizing victim trauma, understanding the medical-forensic exam process, using effective victim interviewing techniques, and strategies for investigating and preparing sexual assault cases for prosecution. All Arkansas law enforcement personnel, including investigators, are eligible to participate in this course, regardless of agency size.

#### **2017 DATES:**

**January 6-19**  
**February 3-16**  
**March 3-16**  
**April 5-18**  
**May 3-16**  
**June 6-19**

### **Introduction To Sexual Assault Investigation For The Rural Executive ONLINE (18 Hours)\***

Rural law enforcement executives have the opportunity to have a significant influence on those they supervise and on their community's attitude toward sexual assault. They are responsible for creating and maintaining an environment that supports a victim-centered response to sexual assault. This course will enhance the capability of rural law enforcement personnel to manage and investigate sexual assault cases in their community. Course topics include the dynamics of sexual assault, victim trauma, the benefits of a team approach to sexual assault investigation, departmental sexual assault policies and procedures, the medical-forensic examination, alcohol/drug-facilitated sexual assault, media relations, and sexual assault case development from the prosecutor's perspective. All Arkansas law enforcement executives are eligible to participate in this course, regardless of agency size.

#### **2017 DATES:**

**January 12-25**  
**February 9-22**  
**March 9-22**  
**April 11-24**  
**May 10-23**  
**June 13-26**

**For more information on Sexual Assault Investigation Online Courses,  
contact Crystal Blakley at 501-570-8056 or [ctblakley@cji.edu](mailto:ctblakley@cji.edu).**

\*This project was supported by Grant #2011-TA-AX-K016 awarded by the Office on Violence Against Women, U.S. Department of Justice. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice, Office on Violence Against Women.

## FORENSIC SCIENCES AND COMPUTER TRAINING DIVISION

The **Forensic Sciences and Computer Training Division (FSCTD)** provides training opportunities for Arkansas law enforcement personnel that enhances their crime solving knowledge, skills, and abilities through coursework and practical exercises that emphasize forensic science and computer applications.

Forensic and crime scene courses are designed to emphasize student participation and competency assessment by providing hands-on exercises, evaluation, and the utilization of state-of-the-art forensic, computer, and educational equipment. The quality of the forensic courses is further enhanced by the expertise and real-world law enforcement experience of our instructors. Through these courses, the Arkansas law enforcement community will continue to acquire skills to help them maximize the identification, documentation, collection, and preservation of physical evidence, ultimately solving more cases, thus enhancing the quality of life for the citizens they protect and serve.

The forensic and crime scene courses offered range from introductory level classes for newer investigators and patrol officers, to more specialized courses for those who regularly process crime scenes. The courses will provide in-class activities and mock crime scenes to enhance law enforcement personnel's knowledge and understanding of the proper procedures and techniques needed to preserve and document the critical physical evidence in a forensic investigation leading to an arrest and conviction of the offender.

CJI's Computer Training courses provide an important avenue for agency heads to ensure their personnel receive the training needed to effectively utilize this technology. With proper training, computer technology can decrease the time required to prepare reports and other administrative documents needed by law enforcement personnel such as data compilation and analysis, case management, database design and management, and communications. CJI offers a wide variety of courses to train law enforcement personnel to meet the changing needs of technology as more agencies implement computer applications to facilitate administrative, case management and investigative functions. Computer investigative/forensic classes are also offered, which include hands-on training. CJI has partnered with ICAC (Internet Crimes Against Children) to train law enforcement in various types of computer crimes.

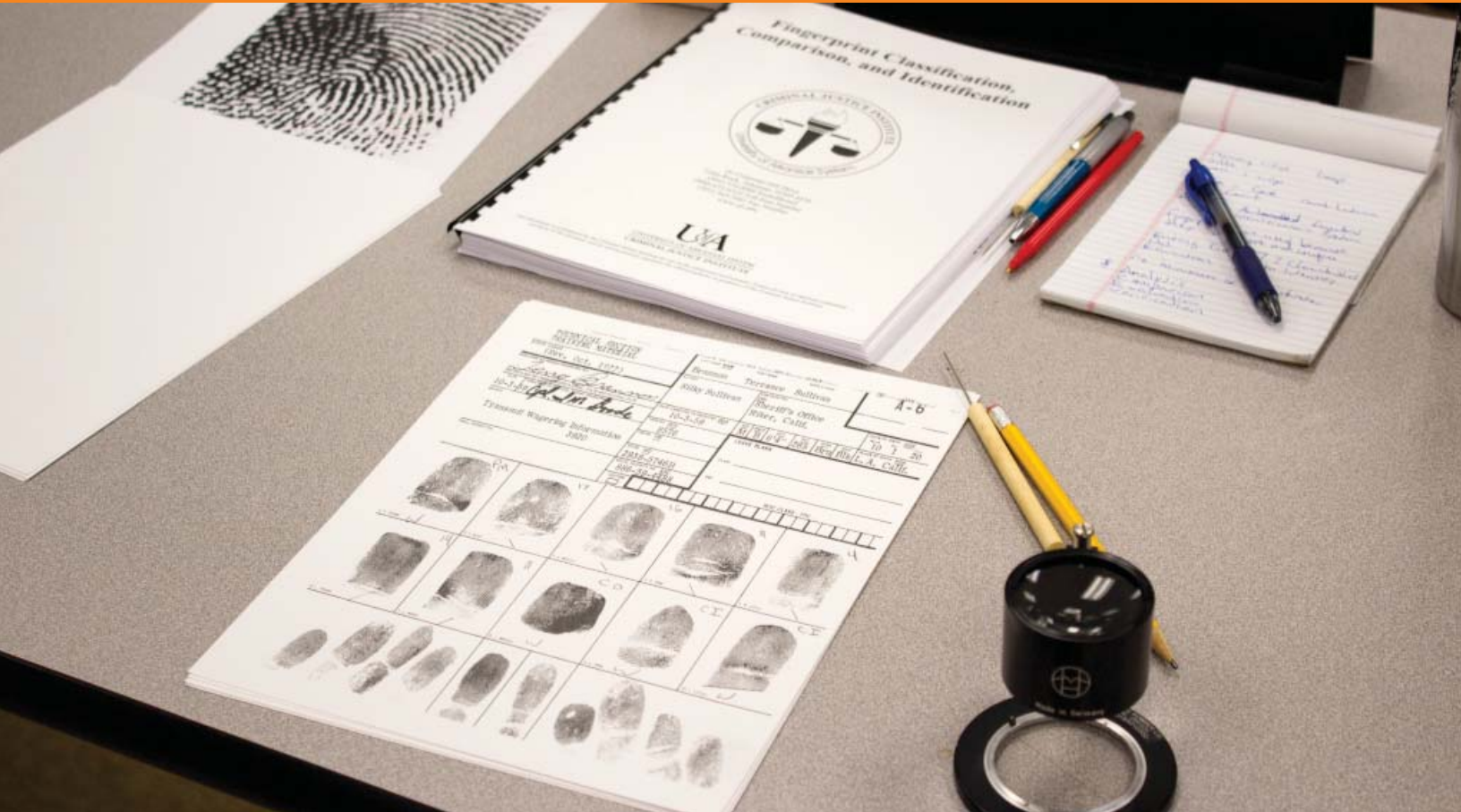


### FOR MORE INFORMATION ABOUT THE FORENSIC SCIENCES AND COMPUTER TRAINING DIVISION:

**Annette Tracy:**  
(501) 570-8061 or [amtracy@cji.edu](mailto:amtracy@cji.edu)

**Mike Smith**  
(501) 570-8092 or [mlsmith@cji.edu](mailto:mlsmith@cji.edu)





## FORENSIC SCIENCES/CRIME SCENE

The Forensic Sciences Program at the Criminal Justice Institute enhances the training available to Arkansas law enforcement personnel who perform investigative and crime scene functions for their agencies. Through specialized course offerings taught by nationally and internationally recognized instructors, investigators and first responders can acquire or enhance their knowledge and skills to help maximize the value of physical evidence collected at crime scenes. Combining lecture and practical exercises, investigators learn proper procedures and techniques in the identification, documentation, collection and preservation of critical evidence and, in doing so, ultimately solving more and preventing crimes in the communities that they protect and serve.

CJI offers a nationally unique training facility, containing state-of-the-art educational equipment that offers course participants exposure to cutting edge technology. A large lab containing fingerprint processing equipment, 5 indoor mock crime scene rooms, a wooded area utilized for outdoor crime scenes and casting exercises, as well as an outdoor building that can be used for blood spatter exercises, enables the participants of CJI's forensic sciences courses to gain invaluable real life training experiences.

## CURRENT COURSES:

Basic Crime Scene Processing .....	26
Basic Digital Photography .....	26
<b>NEW!</b> Cold Case Forensics.....	26
<b>NEW!</b> Crime Scene Investigation for Sexual Assaults.....	26
Crime Scene First Responder for the Uniformed Officer ONLINE .....	27
Crime Scene Investigation ONLINE .....	27
Crime Scene Techniques and Investigation .....	27
Crime Scene Digital Imaging and Photography .....	28
<b>NEW!</b> Scene PD.....	28
Shooting Scene Investigations.....	28
<b>NEW!</b> Sudden Unexplained Infant Death Investigations .....	28
Using Forensic Light Sources.....	29
Crime Scene Investigator Certificate .....	29

## **BASIC CRIME SCENE PROCESSING (21 Hours)**

Processing a crime scene requires numerous skills. This three-day course will employ hands-on exercises focusing on the recognition, documentation, recovery, and preservation of physical evidence. Practical application of the techniques and procedures learned will be demonstrated through a mock crime scene exercise conducted on the last day of the program. This course will benefit patrol officers and new members of crime scene specialty units with minimal crime scene investigation experience. Participants should wear casual clothing that could become soiled during practical exercises. Students are strongly encouraged to bring a digital camera (digital SLR preferred), standard lens, macro lens (if available), batteries for camera and flash, digital media, off camera flash, remote flash cord, tripod, and a flashlight.

### **DATES AND LOCATIONS:**

**June 12-14, 2017**  
**UA Community College at Hope**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **BASIC DIGITAL PHOTOGRAPHY (10 Hours)**

Using a combination of lecture, demonstration, and hands-on exercises, this day and a half course will explore basic photography techniques and concepts. These concepts include: camera modes and settings, effective use of light, macro photography, night time photography, and the basics of crime scene photography. Students are **required** to bring a DSLR camera with standard lens, macro lens (if available), batteries/charger, digital media, off camera flash, flash cord, tripod, and flashlight. To incorporate night photography exercises the first day of class will be from 1:00 p.m. to 9:00 p.m.

### **DATES AND LOCATIONS:**

**April 24-25, 2017**  
**Washington County Sheriff's Office**  
(Fayetteville, AR)

- Class hours are 1:00 p.m. to 9:00 p.m. on Day One and 9:00 a.m. to 12:00 p.m. on Day Two.

## **NEW! COLD CASE FORENSICS (14 Hours)**

This two-day class will assist the investigator develop techniques and strategies in solving cold case homicides within their agencies. Students will learn what a cold case unit is, how to form a unit, and the key elements necessary to operate a cold case homicide squad. Topics covered include how to evaluate physical evidence collected at the original crime scene, what new technological advances exist that may help solve the crime, and how to determine what should be resubmitted for further analysis.

### **DATES AND LOCATIONS:**

**March 14-15, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

Students may also bring a cold case file to be analyzed. The target audience for this class is Detectives/Investigators.

## **NEW! CRIME SCENE INVESTIGATIONS FOR SEXUAL ASSAULTS (14 Hours)**

Sexual assault crime scenes usually comprise three primary sources of the evidentiary focus: the scene, the victim, and the suspect. This two-day course will enhance the skills, knowledge, and abilities of the first responder and detective/investigator whose duties include investigating these types of crime scenes. The course will focus on the initial response, documentation, collection, and packaging of various types of physical and biological evidence.

### **DATES AND LOCATIONS:**

**February 27-28, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **CRIME SCENE FIRST RESPONDER FOR THE UNIFORMED OFFICER ONLINE (2 Hours)**

The actions of first responding uniformed officer directly impacts the solvability and prosecution of criminal cases. Officers can inadvertently lose, destroy, or overlook critical evidence in the performance of their many duties as a first responder. In this course, officers will learn basic techniques for securing a crime scene and how to properly preserve evidence. Common investigative mistakes and solutions will also be discussed. This course is geared toward uniformed patrol officers, though new investigators and crime scene personnel will also benefit. This course was developed in collaboration with the International Crime Scene Investigators Association.

### **2017 ONLINE DATES:**

**January 11-18**  
**February 13-17**  
**March 13-17**  
**April 13-19**  
**May 11-17**  
**June 12-16**

## **CRIME SCENE INVESTIGATION ONLINE (12 Hours)**

This online course provides a basic, introductory overview of crime scene investigation. A general synopsis of forensic evidence and how to properly secure, protect, and process a crime scene will be discussed. Investigators will learn the basics of the proper steps of crime scene investigation from the initial walk-through and scene evaluation to the crime scene documentation that includes note taking, photography, sketching, and final report. Types of evidence and their respective evidence potential will also be discussed. This course will benefit detectives/investigators, new crime scene specialists, and patrol officers who perform both patrol and investigative duties. **Students will be required to complete *Crime Scene First Responder for the Uniformed Officer ONLINE* prior to registering for this course.**

### **2017 ONLINE DATES:**

**January 24-30**  
**February 21-27**  
**March 23-29**  
**April 21-27**  
**May 22-26**  
**June 22-28**

## **CRIME SCENE TECHNIQUES AND INVESTIGATION (50 Hours)**

This five-day, 50-hour course provides instruction in all of the vital components of crime scene investigation and techniques of evidence processing. The training will include several topics starting with crime scene responsibilities, proper photography techniques, how to use a camera in various manual modes instead of just automatic, plus macro and night photography. Additional topics of training include latent print processing, biological, trace, impression evidence, crime scene measurements and sketching, and proper evidence documentation. Hands-on exercises will focus on the recognition, documentation, processing, recovery, and preservation of physical evidence. Participants will apply learned techniques during a mock crime scene exercise conducted on the last day of the program.

### **DATES AND LOCATIONS:**

**February 20-24, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.

This course would benefit personnel who want to have a better recognition of potential evidence, those who will be responsible for processing crime scenes themselves, or recently assigned crime scene technicians/CSI's who have not had formal training. Participants will be required to study and review course work prior to attending the class and attend a night photography session. Participants should wear casual clothing that may become soiled during practical exercises. Students are required to bring a digital camera (digital SLR preferred) with instruction manual, standard lens, macro lens (if available), batteries for camera and flash, digital media, off camera flash with instruction manual, remote flash cord, tripod, and a flashlight.

## **CRIME SCENE DIGITAL PHOTOGRAPHY AND IMAGING (28 Hours)**

This course is intended for individuals who are actively working in law enforcement and who have a basic knowledge and understanding of Adobe® Photoshop.® It is recommended that all individuals have a minimum of two years' experience working in their respective forensic environment. Upon completion of this program, attendees will have a thorough understanding of forensic digital imaging concepts and how various image processing techniques can aid in the investigative process. At the end of each block of instruction, students must successfully complete a practical exercise to demonstrate that the required learning objectives were achieved.

### **DATES AND LOCATIONS:**

**May 15-18, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

**This course is not a photography instructional or crime scene photography class.**

## **NEW! SCENE PD (7 Hours)**

Scene PD is a complete crash and crime scene diagramming tool for officers and investigators. The program employs a large library of objects to quickly and accurately diagram simple to complex crime scenes and traffic accident scenes. This one-day class will introduce the participant to this diagramming software and provide information on how Arkansas police agencies may acquire this software program at no cost.

### **DATES AND LOCATIONS:**

**May 31, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **SHOOTING SCENE INVESTIGATION (21 Hours)**

Through a live fire event exercise, utilizing a variety of weapons, participants will be able to construct their own mock crime scenes. Using these mock crime scenes, participants will determine bullet paths, ejection patterns, and glass fracture patterns. Types of firearms, firearm terminology, angle of penetration, and shot sequencing will also be discussed.

### **DATES AND LOCATIONS:**

**April 18-20, 2017**  
**Jacksonville Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

Eye and ear protection, and a bullet resistant vest are **MANDATORY** for attendance. Participants should wear casual clothing that may become soiled during practical exercises. Students should also bring a digital camera (digital SLR preferred).

## **NEW! SUDDEN UNEXPLAINED INFANT DEATH INVESTIGATIONS (8 Hours)**

This eight-hour course teaches death scene investigators how to conduct a comprehensive infant death scene investigation. Investigators learn how to correctly document infant crime scenes, conduct witness interviews and doll re-enactment, and to develop a narrative report for the forensic pathologist. Topics covered include an overview of multiple causes of sudden, unexplained infant death, infant growth and development milestones, investigative data collection, infant scene investigation, and pre-autopsy report. Rotating breakout sessions include vicarious trauma and two scenario and doll re-enactment sessions.

### **DATES AND LOCATIONS:**

**January 20, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.

## **USING FORENSIC LIGHT SOURCES (21 Hours)**

The primary purpose of this course is to identify and demonstrate the uses of forensic light sources with photography. Students will be instructed on using the forensic light source to locate difficult evidence to include biological, hairs, fibers and enhancement of fingerprints in the lab and on crime scenes. Participants are encouraged to bring their own light source. Students are required to bring a digital camera (digital SLR preferred) with instruction manual, standard lens, macro lens, batteries for camera and flash, digital media, off camera flash with instruction manual, remote flash cord and a tripod.

### **DATES AND LOCATIONS:**

**June 20-22, 2017**

**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **CRIME SCENE INVESTIGATOR CERTIFICATE**

To provide Arkansas law enforcement personnel with an additional opportunity to continue and advance their professional growth and development in crime scene investigation, CJI developed the **Crime Scene Investigator Certificate**. Earning this certificate requires successful completion of the *Crime Scene Technician Certificate Program*, the *Advanced Crime Scene Technician Certificate Program*, and eight additional specialty courses. A list of all programs included in this program, along with the number of contact hours awarded, is as follows:

- **Crime Scene Technician Certificate Program (126-135)**
- **Advanced Crime Scene Technician Certificate Program (63)**
- **Recovery of Human Remains (35)**
- **Bloodstain Pattern Analysis (40)**
- **Computer Crime (21) or Cybercrimes: The Investigative Response (28)**
- **Crime Scene Digital Photography and Imaging (28)**
- **Fingerprint Classification, Comparison and Identification (21)**
- **Using Forensic Light Sources (21)**
- **Crime Scene Courtroom Testimony (14)**
- **Comprehensive Evidence and Property Management (14-21)**

In addition, successfully passing at least Level I certification through the International Association for Identification or the International Crime Scene Investigators Association is required.



**Due to fiscal considerations, not all courses can be offered in one academic year.**

**However, it is our strong desire to offer each course during a two-year cycle.**

## COMPUTER TRAINING

CJI's Computer Training courses assist law enforcement personnel in acquiring the knowledge and skills necessary to effectively utilize computer technology in administrative and investigative activities. Computer software programs presented in CJI's computer courses teach participants to build reports, worksheets, presentations, graphs, charts, tables, and databases through hands-on, step-by-step instruction using law enforcement examples. Partnering with ICAC (Internet Crimes Against Children), CJI provides several investigative/forensic computer classes offering investigative software and hands-on exercises.



### CURRENT COURSES:

Advanced Microsoft Excel .....	31
Basic Network Intrusion Investigations ....	32
Computer Fast Forensics.....	32
Microsoft Outlook/Windows 7 Tips & Tricks .....	33
<b>NEW!</b> Smartphone Applications for Crime Scenes.....	33
Using Microsoft Excel.....	33

### ADVANCED MICROSOFT EXCEL: DATABASE FEATURES (7 Hours)

Microsoft Excel has built-in database management capabilities, allowing users to treat a worksheet or portions of a worksheet as a database. Using Microsoft Excel as a database allows users to enter, edit, locate, sort, filter, and analyze information. Officers will learn importing and exporting data skills; how to use advanced filters to create more advanced conditions to filter a data list; how to create pivot tables to vary one or two values in a formula and display all possible results in a table or chart format; how to use auditing tools to find and correct errors; how to perform forecasts and projections using Goal Seek and Scenarios; and how to use the Solver to solve problems by working backwards. Major topics to be covered include: *Working with Databases; Managing Data; Importing and Exporting Data; Using Dynamic Data; Working with the Data Form; Using Advanced AutoFilter; Creating Pivot Tables; Conditional Formatting; Grouping and Outlining Data; Forecasting and Problem Solving; and Sharing, Locking and Protecting Workbooks.*

### DATES AND LOCATIONS:

**May 23, 2017**

**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.
- It is recommended that students have a working knowledge of Microsoft Windows, Microsoft Excel, and possess intermediate to advanced computer navigation skills.

## **BASIC NETWORK INTRUSION INVESTIGATIONS (32 Hours)**

BNII covers the skills and techniques involved in responding to a network security incident. The course focuses on the identification, extraction, and detailed examination of artifacts associated with network and intrusions. Memory analysis, host machine forensics, network traffic and log analysis, malware analysis, and virtual machine sandboxing are covered through lecture, discussion, and hands-on exercises. Additional topics include key cybersecurity concepts and issues, as well as the various classifications and types of network attacks.

- Introduction to cybersecurity.
- Network traffic analysis. The OSI and TCP/IP models. Monitoring, capturing, and parsing artifacts from PCAP files.
- Network attacks. Attack types (insider threat, opportunistic, targeted, advanced persistent threats, blended attacks). Examination of artifacts from keystroke logger, brute force attack, privilege escalation, remote access, data tampering, data exfiltration, botnet, and DDoS attacks.
- Investigative techniques. Live machine triage and the order of volatility. Capturing volatile data. Best practices for data analysis.
- Hands-on experience. Host machine triage, memory analysis, network traffic and log analysis, malware analysis, and virtual machine sandboxing.

## **COMPUTER FAST FORENSICS (21 Hours)**

This course is intended for computer forensic specialists/digital evidence examiners whose duties include the examination and analysis of digital evidence in high-technology crimes. It focuses on specific tool sets designed for rapid traversal of data and identification of evidential items of interest, both at the scene and later in a controlled environment. The course includes presentations and hands-on instruction on such topics as live machine and dead machine examinations, safe booting a GNU/Linux forensic platform, creating forensically-sound copies of digital media and mounting them for examination, conducting text and data searches, capturing volatile data (RAM imaging), obtaining user and computer information for use in the investigation, recovering certain passwords, identifying hidden data, and using hash algorithms.

The course was designed for students who already have a fundamental grasp of basic computer components and how to operate a computer using the Windows operating system. The student should come prepared with the prior knowledge and skills necessary to respond to an electronic crime scene and to safely and methodically collect and preserve items of evidential value that may be used in court proceedings. Basic computer skills and identifying/seizing electronic evidence will not be covered.

### **DATES AND LOCATIONS:**

**January 30-February 2, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.

#### **PREREQUISITES:**

CI 099 – *Basic Computer Skills for Law Enforcement (BCS-WB) online course*

CS 100 – *Introduction to Computer Networks (ICN-WB) online course*

Register for this course at:

[www.nw3c.org/training/Cybercrime/126](http://www.nw3c.org/training/Cybercrime/126)

### **DATES AND LOCATIONS:**

**May 9-11, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.
- The student is encouraged to explore preparatory training prior to class as he/she feels necessary. Links to suggested trainings can be found at [www.cji.edu/cji-courses/forensic-sciences/computer-fast-forensics](http://www.cji.edu/cji-courses/forensic-sciences/computer-fast-forensics).

## **MICROSOFT OUTLOOK/WINDOWS 7 TIPS & TRICKS (7 Hours)**

Are you under the impression that Microsoft Outlook is about e-mail? Well, you're not wrong, but if that's all you think it is, you are far from being fully accurate! Outlook is a personal information management system that allows you to create, organize and manage information. In this course, you will learn how to better manage your information and your time. You'll learn there's more to e-mail, calendars, contacts, tasks and notes than just "Send" or "Save," including a whole set of tools that will make you more efficient and professional.

How can I find a file if I don't remember where I saved it? How can I save multiple email attachments? Is there an easy way to navigate large documents or spreadsheets? How can I show my IT department the steps that led to the error message I have on my screen? Are there shortcuts to do the things I do every day? If you have ever asked yourself one of these questions, this is the class for you! Windows Tips and Tricks demonstrates a variety of shortcuts and techniques that will allow you to be so much more efficient with everyday tasks in Windows and its applications.

## **NEW! SMARTPHONE APPLICATIONS FOR CRIME SCENES (14 Hours)**

You never leave home without it...your smartphone. So why not utilize it? This two-day course will explore the various applications for smartphones and external equipment that can be utilized to document crime scenes. Smartphones are word processors, digital cameras, video recorders, and dictation devices all in one. Hands on instruction with real time crime scene applications and use of satellite imagery will be utilized. Other topics covered include legal parameters, shortfalls, case documentation, and crime scene sketches. This course is perfect for the patrol officer or investigator who has to process crime scenes and may not have access to a DSLR camera.

## **USING MICROSOFT EXCEL (14 Hours)**

Microsoft Excel allows law enforcement to create professional spreadsheets and charts, and is an excellent program for managing statistics and budgets. Computer users who calculate and chart data would benefit from this course. Major topics to be covered include: *Basic Workbook Skills; Copying and Moving Data; Formatting Text, Numbers and Cells; Working with Columns and Rows; Printing; Creating Basic and 3-D Formulas; Managing Data; Working with Worksheets and Workbooks; Advanced Formulas; Working with Multiple Workbooks; Managing Worksheets: Creating, Editing and Modifying Charts; Comments; and Using Conditional and Custom Formatting.*

### **DATES AND LOCATIONS:**

**April 27, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

### **DATES AND LOCATIONS:**

**April 10-11, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

### **DATES AND LOCATIONS:**

**March 1-2, 2017**  
**Conway Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.
- It is recommended that students have a working knowledge of Microsoft Windows and possess intermediate to advanced computer navigation skills.



## LAW ENFORCEMENT MANAGEMENT DIVISION (LEMD)

The **Law Enforcement Management Division (LEMD)** delivers courses and educational opportunities designed to enhance the knowledge, skills, and abilities of law enforcement professionals that also enhances the professionalism and proficiency of police in Arkansas. The ever changing demands on the criminal justice system create new and difficult challenges for leaders, supervisors and managers at all levels of law enforcement. LEMD presents courses to meet those challenges and prepare the professional officer for advancement. Course offerings emphasize effective supervision or management within the agency, enhanced interaction with their communities, officer safety, and the development of additional education and skills that benefit the law enforcement profession and the communities they serve and protect.

Courses are scheduled around the State in an effort to provide every officer an opportunity to receive advanced management education and training, eliminating the expense of extended travel. Grants from the Arkansas Attorney General's Office will enable us to continue to offer programs for Animal Fighting/Animal Cruelty Investigations and Officer Safety.

The Law Enforcement Management Division is offering two new classes in this schedule and has recently developed two new online courses as well. The new courses are *Civil Rights* and *Fair and Impartial Policing for Command Staff*, and the recently developed courses available online are *Human Trafficking Awareness ONLINE* and *Use of Force ONLINE*.

### FOR MORE INFORMATION ABOUT THE LAW ENFORCEMENT MANAGEMENT DIVISION:

**Kimberly Hendricks:**

(501) 570-8041 or kdhendricks@cji.edu

**Mike Smith**

(501) 570-8092 or mlsmith@cji.edu

Advanced Supervision and Leadership .....	34
Animal Fighting/Animal Cruelty Investigations ONLINE.....	34
ARKANSAS LEADER .....	16
Case File Preparation.....	34
Child Abuse Investigations .....	34
<b>NEW!</b> Civil Rights .....	35
Communication Excellence in Law Enforcement.....	35
Community Oriented Policing .....	35
Coping with Law Enforcement Stress .....	36
Courtroom Testimony .....	36
Crimes Against the Elderly.....	36
Crisis Negotiations.....	37
Cultural Diversity .....	37
Domestic Violence .....	37
Early Intervention Programs .....	38
Effective Report Writing.....	38
Ethics for Law Enforcement ONLINE.....	38
<b>NEW!</b> Fair and Impartial Policing for Command Staff .....	38
Field Training for the 21st Century .....	39
Foundations of Supervision and Leadership ONLINE .....	39
<b>NEW!</b> Human Trafficking Awareness ONLINE.....	39
Instructor Development.....	40
Law Enforcement Response to Persons with Behavioral Health Issues ONLINE .....	40
Legal Update .....	40
Lethality Assessment .....	40
Managing Informants and Cooperative Witnesses.....	41
Managing Interviews and Interrogations.....	41
Officer Safety.....	41
Police Internal Affairs.....	41
Principles of Supervision and Leadership ONLINE....	42
Public Integrity Investigations.....	42
Racial Profiling ONLINE.....	42
Reality-Based Training .....	42
Risk Management.....	43
Social Media Issues for Law Enforcement.....	43
School of Law Enforcement Supervision .....	14
Stalking.....	43
Street Survival/Casualty Care .....	43
Advanced Traffic Accident Reconstruction .....	44
<b>NEW!</b> Use of Force .....	44
Warrantless Search and Seizure .....	44

# Law Enforcement Management

## **ADVANCED SUPERVISION AND LEADERSHIP (24 Hours)**

Management styles may vary among law enforcement managers, but adhering to key supervision principles should not. Individual organizational standards should serve as the backdrop for law enforcement leaders' expectations, and those should be enforced equitably and consistently across the board. *Advanced Supervision and Leadership* aims to give the experienced law enforcement manager the tools he/she will need to continue to advance strong supervision practices. This three-day course will tackle topics such as effective communication skills, leadership that makes a difference, managing problem employees, and stress and the workplace. This course is designed for all certified law enforcement officers, especially those who are promotable or those who are currently serving as supervisors.

### **DATES AND LOCATIONS:**

**February 21-23, 2017**  
**UA Phillips Community College**  
(Helena, AR)

- Class hours are 8:00 a.m. to 5:00 p.m.

## **ANIMAL FIGHTING/ANIMAL CRUELTY INVESTIGATIONS ONLINE (3 Hours)**

This class is designed to help the student become a skilled animal cruelty investigator, learn search and seizure tactics, and improve his/her report writing skills. The program provides an overview of Arkansas's recently expanded Animal Cruelty law and investigative techniques related to animal investigations. Topics such as how to recognize animal cruelty and methods used to train animals will be discussed. Participants will be introduced to different categories of people involved in animal cruelty, clubs and associations that register dogs, and different types of evidence involved in dog and cock fighting cases.

### **2017 ONLINE DATES:**

**January 23-27**  
**February 21-27**  
**March 23-29**  
**April 21-27**  
**May 22-26**  
**June 22-28**

## **CASE FILE PREPARATION (6 Hours)**

A prosecutable case may be lost in court due to inadequate case file preparation or an insufficient follow-up investigation. The objective of this six-hour course is to give law enforcement officers guidance in effective preparation of case files for prosecution and trial. Through hands-on training, this course will provide tools for the student necessary to create a professional and adequate case file. The participant will assemble raw data in an effort to illustrate how the arresting officer and the prosecutor must work together in a collaborative manner.

### **DATES AND LOCATIONS:**

**March 31, 2017**  
**Greenwood Police Department**

- Class hours are 9:00 a.m. to 4:00 p.m.

## **CHILD ABUSE INVESTIGATIONS (7 Hours)**

Reports of abuse or neglect of children are often investigated by multidisciplinary teams. Law enforcement officers involved in child maltreatment investigations need to know what role they play in the process and what resources are available to them and the families involved. This one-day class, a collaboration of CJI and the Arkansas State Police, Crimes Against Children Division and the Arkansas Commission on Child Abuse, Rape, and Domestic Violence, aims to strengthen understanding of child abuse prevention and the most effective ways to aid children at risk.

### **DATES AND LOCATIONS:**

**May 9, 2017**  
**Washington County Sheriff's Office**  
(Fayetteville, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

# Law Enforcement Management

## **NEW! CIVIL RIGHTS (7 Hours)**

U.S. law enforcement officers and other officials like judges and prosecutors have been given certain authorities by local, state, and federal governments—authority they must have to enforce the law and ensure justice in our country. These authorities include the ability to detain and arrest suspects, to search and seize property, to bring criminal charges, to make rulings in court, and to use deadly force in certain situations. Preventing abuse of this authority, however, is equally necessary to the health of our nation’s democracy. That is why it is a federal crime for anyone acting under “color of law” to willfully deprive or conspire to deprive a person of a right protected by the Constitution or U.S. law. “Color of law” simply means the person is using authority given to him or her by a local, state, or federal government. This seven hour class will discuss “Color of Law” violations of the U.S. Constitution, hate crimes, and other Civil Rights violations.

### **DATES AND LOCATIONS:**

**April 5, 2017**  
**Criminal Justice Institute**

- Class hours are 9:00 a.m. to 4:00 p.m.

## **COMMUNICATION EXCELLENCE IN LAW ENFORCEMENT (7 Hours)**

Law enforcement professionals interact daily with diverse groups of people. Agencies cannot afford to employ individuals who cannot communicate effectively with the populations they serve. Communication Excellence focuses on improving verbal skills in order to achieve law enforcement objectives and communication overall. Participants will develop skills that will enhance law enforcement professionalism, diffuse hostile behavior, help counsel victims, improve interviewing techniques, facilitate voluntary compliance, reduce problems and stress, reduce costs associated with verbal mistakes, and identify the central principles of dealing with difficult people.

### **DATES AND LOCATIONS:**

**January 27, 2017**  
**Hot Springs Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **COMMUNITY ORIENTED POLICING (6 Hours)**

Police department relationships with the communities being served is a current high priority topic of national concern. Building good relationships and trust in the community is imperative for any police department and its officers. These relationships can be critically important in times of heightened tensions due to crisis situations, as well as in developing effective two-way communication with citizens of the various communities in conducting routine police activities. Insights in developing citizen participation and ineffective law enforcement strategies to build citizen trust and dialog will be presented.

### **DATES AND LOCATIONS:**

**February 10, 2017**  
**Pine Bluff Police Department**

- Class hours are 9:00 a.m. to 4:00 p.m.

## **COPING WITH LAW ENFORCEMENT STRESS (14 Hours)**

Unmanaged stress can be very dangerous for the human mind and body. Policing, by nature, is stressful, and new challenges are presented daily. This two-day class is designed to help officers recognize the danger of stress. The first day of class deals with typical stressors law enforcement officers face. The likelihood of chronic stress in an officer's life and the negative effects it causes will be discussed. Several department studies dealing with officer suicide as a result of stress will be examined in class. Officers will be encouraged to find an outlet in their lives to help them manage the unavoidable stress they will encounter. A licensed psychologist co-facilitates day two of the class. At the conclusion of this course, officers will be able to identify one primary source of stress, identify three additional sources of stress, and recognize the importance of debriefing after stressful situations.

### **DATES AND LOCATIONS:**

**February 8-9, 2017**  
**Paragould Civic Center**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **COURTROOM TESTIMONY (6 Hours)**

The arrest of suspects based on probable cause is voided if the arresting officer cannot skillfully and purposefully present his or her evidence in a court of law. This course offers insight on what makes a good witness, what qualifies a witness to be an expert, and what content needs to be included in an expert's testimony. Participants will be given trial testimony hints and tactics for handling drug, property crime, sexual assault, and violent crime cases.

### **DATES AND LOCATIONS:**

**May 5, 2017**  
**Fort Smith Police Department**

- Class hours are 9:00 a.m. to 4:00 p.m.

## **CRIMES AGAINST THE ELDERLY (7 Hours)**

As medicine and technology advance, the percentage of older individuals in the U.S. population is increasing. With more elders, the numbers of elder abuse and elder neglect cases are also increasing. Inaccurate perceptions surrounding aging, perpetrators, dynamics, and causes of elder abuse/neglect can lead to inappropriate and ineffective responses, putting victims at higher risk of harm. In many cases, law enforcement officers can use tools used in domestic violence, stalking, child abuse and sexual abuse cases to interview victims, and gather evidence. Ideally, participants should come to the training with knowledge about victim issues and abuser tactics and behaviors, as well as strategies and legal remedies that can be used in family violence cases. This training is designed for all certified law enforcement, but primarily first responders.

### **DATES AND LOCATIONS:**

**April 20, 2017**  
**Conway Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

# Law Enforcement Management

## **CRISIS NEGOTIATIONS (40 Hours)**

Hostile environments and crisis situations require that officers are able to diffuse potentially deadly scenarios with the least possible casualties. This forty-hour course is designed to provide law enforcement officers with the necessary tools to communicate with subjects as a trained crisis negotiator in volatile situations. Discussions include: *What to Say and What Should Not Be Said; First Responder Negotiations; Techniques for Active Listening; Techniques for Suicide Intervention; and Suicide Prevention for Law Enforcement Officers.* Emphasis will be placed on abnormal psychology theories.

### **DATES AND LOCATIONS:**

**April 24-28, 2017**  
**Arkansas State Police Headquarters**  
(Little Rock, AR)

- Class hours are 8:00 a.m. to 5:00 p.m.

## **CULTURAL DIVERSITY (4 Hours)**

Diversity is commonplace in the 21st century, yet many struggle with accepting differences. Law enforcement officers must relate to peers and those in their communities in an impartial manner to effectively promote and enhance public relations, police services, and departmental image. This comprehensive look at cultural diversity aims to explore diversity plans, the bonuses of diversity, and tackle stereotypes.

### **DATES AND LOCATIONS:**

**January 31, 2017**  
**Van Buren Police Department**

- Class hours are 8:30 p.m. to 12:30 p.m.

## **DOMESTIC VIOLENCE (7 Hours)**

Enhancing victim safety and increasing offender accountability are two of many factors to consider when officers answer domestic violence calls. Historically, domestic violence calls rank among the most dangerous for responding officers. This program is designed to familiarize officers with the unique challenges they may face in domestic violence situations. Course topics will include: *The Dynamics of Abusive Relationships; Officer Safety Concerns; Interviews of Victims; How to Handle Suspects, Children and Other Witnesses; Reporting; and Probable Cause Leading to Arrest and Successful Conviction.* The course will explore proper evidence collection and documentation, as well as civil orders of protection.

### **DATES AND LOCATIONS:**

**May 4, 2017**  
**North Arkansas College**  
(Harrison, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

### **THIS COURSE IS NOW ALSO AVAILABLE ONLINE.**

### **2017 ONLINE DATES:**

<b>January 11-18</b>	<b>April 10-14</b>
<b>February 8-14</b>	<b>May 9-15</b>
<b>March 8-14</b>	<b>June 12-16</b>

# Law Enforcement Management

## **EARLY INTERVENTION PROGRAMS (7 Hours)**

This seven-hour course is designed to instruct supervisors on the concepts, responsibilities and procedures associated with Early Intervention Programs (EIP). Administrators have recognized that a small percentage of officers are responsible for a large share of complaints that can damage an agency's reputation. EIP programs were implemented as a way to track and identify patterns of behavior and help prevent problem behaviors. This course will assist agencies in establishing EIP; identifying risk indicators; providing examples of action alternatives to assist officers; discussing pitfalls and other program problem areas; and highlighting the benefits of a viable EIP.

### **DATES AND LOCATIONS:**

**April 28, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **EFFECTIVE REPORT WRITING (6 Hours)**

Well-written police reports can be instrumental in solving a case or winning a lawsuit. Reports must be factual and easy to read. This six-hour block of instruction provides a concise and practical presentation of effective narrative report writing techniques for the law enforcement professional. Designed for officers of all experience levels, the program will include lecture, video, and handouts on a wide range of critical writing skills.

### **DATES AND LOCATIONS:**

**May 24, 2017**  
**Union County Sheriff's Office**  
(El Dorado, AR)

- Class hours are 9:00 a.m. to 4:00 p.m.

## **ETHICS FOR LAW ENFORCEMENT ONLINE (7 Hours)**

This course provides a comprehensive overview of ethical problems and considerations confronting law enforcement professionals. Focus is placed on common ethical dilemmas by examining the development of ethical standards and their application to law enforcement. Using scenarios, students will utilize tools they acquired in this course to determine if an ethical decision was made.

### **2017 ONLINE DATES:**

**January 20-30**  
**February 17-27**  
**March 16-24**  
**April 19-27**  
**May 17-25**  
**June 20-28**

## **NEW! FAIR AND IMPARTIAL POLICING FOR COMMAND STAFF (12 Hours)**

Agencies are recognizing that even the best officers might manifest bias and therefore even the best agencies must be proactive to alleviate unfair police practices. This training covers the science of bias, its implications for policing, and the elements of a comprehensive agency program to promote Fair & Impartial Policing. Assessments and reform in the realms of policy, recruitment and hiring, training, supervision and accountability, leadership, measurement, and outreach to diverse communities will be explored. Agency leaders will exit the training with an action plan to implement a comprehensive program to promote Fair & Impartial Policing.

### **DATES AND LOCATIONS:**

**May 8-9, 2017**  
**Criminal Justice Institute**

- Class hours are (Day 1) 9:00 a.m. to 4:30 p.m. and (Day 2) 8:30 a.m. to 1:30 p.m.

This course is designed for law enforcement executives and senior level management.

## **FIELD TRAINING FOR THE 21<sup>ST</sup> CENTURY (40 Hours)**

Serving as a field trainer is one of the most important roles an officer may have in an agency. This course explores a variety of issues designed to help field training officers manage their probationary employees. Topics include: *Six Functions of the Field Training Officer; Recruit Remediation; Documentation of Recruit Performance; Counseling and Motivation; Critical Training Issues – Cultural Diversity, Use of Force, Sexual Harassment and its Effects on Field Training; and Interpersonal Communication.* **In order to successfully complete the course, the student is required to attend all scheduled instruction and to obtain a passing grade on the final examination.**

### **DATES AND LOCATIONS:**

**April 24-28, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.
- Officer must have a minimum of 3 years of full-time law enforcement experience to participate in this course.

## **FOUNDATIONS OF SUPERVISION AND LEADERSHIP ONLINE (24 Hours)**

First-line supervisors are tasked daily with ensuring that officers understand and reflect the vision of the agency and meet the goals set forth by executive management. Adequate training is the most important requirement for developing effective managers, especially those who are newly promoted. This online introductory course is designed to assist first and second line supervisors, or individuals with promotion potential, in developing and applying sound management and leadership principles.

### **2017 ONLINE DATES:**

**January 9-20**  
**February 6-17**  
**March 6-17**  
**April 6-19**  
**May 4-17**  
**June 7-20**

## **NEW! HUMAN TRAFFICKING AWARENESS ONLINE (3 Hours)**

The U. S. Department of State estimates that over 14,000 victims are trafficked into the U.S. annually; more than half of these victims are children. This course will define human trafficking, distinguish between trafficking and smuggling, and review the Trafficking Victims Protection Act of 2000 as well as the Arkansas Trafficking Statutes. Victims of trafficking are largely hidden from sight by the nature of their condition, which leads to victims being overlooked when they appear in plain sight. Raising awareness of this hidden problem is a key element for training. This training will describe a victim profile and tactics used for scouting and recruiting victims as well as provide indicators that a person is a victim of trafficking. The course also includes a description of how a victim accepts the lifestyle of a sexually trafficked person. Traffickers will be described using case examples. Officers will also learn how to identify victims and respond to them with a trauma informed approach. The course concludes with information on assistance available and resources for domestic as well as international victims.

### **2017 ONLINE DATES:**

**January 13-19**  
**February 10-16**  
**March 10-16**  
**April 12-18**  
**May 10-16**  
**June 14-20**

# Law Enforcement Management

## **INSTRUCTOR DEVELOPMENT (40 Hours)**

This course is designed to improve training skills for law enforcement officers who will present traditional department trainings and/or facilitate group trainings. Participants will learn how to provide instruction using practical applications and learning principles. Topics will include: *Principles of Adult Learning; Research Practices and Techniques; Methods of Instruction; Testing and Evaluation; Communicating Clearly; Designing Lesson Plans; Instructional Objectives; Utilizing Training Aids; The Role of the Instructor; Public Speaking; Legal Issues; and CLEST Forms.*

### **DATES AND LOCATIONS:**

**January 9-13, 2017**

**Criminal Justice Institute**

**May 1-5, 2017**

**University of Arkansas at Monticello**

- Class hours are 8:00 a.m. to 5:00 p.m.
- Class size is limited to 18 officers.
- Officer must have a minimum of 3 years of full-time law enforcement experience to participate in this course.

## **LAW ENFORCEMENT RESPONSE TO PERSONS WITH BEHAVIORAL HEALTH ISSUES ONLINE (7 Hours)**

With funding and support from the Arkansas Association of Chiefs of Police, CJI is able to offer this training which is designed to give law enforcement officers a greater understanding of how to identify and interact with individuals suffering from behavioral health issues who they may encounter when policing. Keeping officer safety foremost, participants will explore policies, procedures, and protocols for officers and deputies to follow while dealing with this challenging situation. Course topics include identification of common behavioral health issues, officer safety issues, and interventions.

### **2017 ONLINE DATES:**

**January 10-17**

**February 7-13**

**March 7-13**

**April 7-13**

**May 8-12**

**June 8-14**

## **LEGAL UPDATE (7 Hours)**

As criminal tactics become more advanced, laws must be passed to keep our communities safe and hold offenders accountable. *Legal Update* will share and discuss current court decisions that impact the service of Arkansas' law enforcement community. Topics covered will include: *Arrest, Search Incident to Arrest, Stop and Frisk, Vehicle Stops, Vehicle Searches, Container and Luggage Searches, Inventory Searches, Plain View, Abandonment, Curtilage, Consent, Administrative Searches, Airport Searches, Canine Searches, Electronic Searches, Body Searches, and Drug Testing.* Recent U.S. Supreme Court Decisions will also be reviewed. Participants are given materials for additional review and self-directed study.

### **DATES AND LOCATIONS:**

**March 16, 2017**

**Russellville Police Department**

- Class hours are 9:00 a.m. to 4:00 p.m.

## **LETHALITY ASSESSMENT (8 Hours)**

This 8-hour program will provide law enforcement officers, domestic violence program decision makers, and domestic violence program trainers with a comprehensive overview of how and why the Lethality Screen was created and how it should be properly administered. Participants will also receive training on the hotline call, including making a call from the scene, ideal follow-up procedures, and domestic violence program referrals. Find out what needs to be in place for the full Lethality Assessment Program (LAP) protocol to be successful, including the decisions each "team" of law enforcement personnel and domestic violence advocates needs to make and strategies to encourage local law enforcement to carry out the full protocol.

### **DATES AND LOCATIONS:**

**April 4, 2017**

**Northwest Community College**  
(Springdale, AR)

**April 6, 2017**

**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.



## **MANAGING INFORMANTS AND COOPERATIVE WITNESSES (6 Hours)**

Police informants and witnesses can be vital to solving cases, building relationships with those who live in high crime areas, and infiltrating crime circles. Proper training is imperative for officers who will interview witnesses who are cooperative. *Managing Informants and Cooperative Witnesses* will specifically address recruitment, documentation, motives, control, legal issues, pitfalls to avoid, and other pertinent issues regarding confidential informants and cooperative witnesses. The supervisor's responsibility in the utilization of informants by his or her subordinates will also be discussed. This course is designed for supervisors, detectives, and those officers and deputies who work with informants and witnesses.

### **DATES AND LOCATIONS:**

**June 22, 2017**  
**Washington County Sheriff's Office**  
(Fayetteville, AR)

- Class hours are 9:00 a.m. to 4:00 p.m.

## **MANAGING INTERVIEWS AND INTERROGATIONS (7 Hours)**

This seven-hour course aims to define the criteria for obtaining truthful statements from suspects without the use of promises or threats, through the use of observations, questioning, sound reasoning, and understanding, without compromising the interviewer's integrity. The following topics will be discussed: *REID Nine Steps of Interrogation; Common Interview Tactics; Criminal Investigations; and Definition of a Theme*. This course is designed for investigators, detectives, and all certified law enforcement officers and deputies who may interview suspects and witnesses.

### **DATES AND LOCATIONS:**

**February 16, 2017**  
**Jacksonville Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **OFFICER SAFETY (6 Hours)**

Officer safety issues are a concern for every sworn police officer. The law enforcement profession currently averages approximately 150 line of duty deaths (LODDs) per year. This presentation will explore the principle concepts of the "Below 100" initiative and officers will be highly encouraged to attend the "Below 100" class that is built on the premise of reducing the number of LODDs to fewer than 100 in a year through safety measures. Current trends around the country and studies of several officer-down scenarios will also be presented.

### **DATES AND LOCATIONS:**

**March 16, 2017**  
**Benton County Sheriff's Office**  
(Bentonville, AR)

**May 11, 2017**  
**Lonoke County Sheriff's Office**  
(Lonoke, AR)

- Class hours are 9:00 a.m. to 4:00 p.m.

## **POLICE INTERNAL AFFAIRS INVESTIGATIONS (12 Hours)**

Law enforcement administration is charged with the responsibility and has the authority to maintain discipline within the police department. Citizens should be provided a fair and effective avenue for redress of their legitimate grievances against members of the department. The department also has the responsibility to protect members of its agency from false allegations. This course offers a global perspective of the internal affairs process in a systematic framework designed to provide for informed decisions. This course is designed for individuals assigned the responsibility of conducting internal affairs investigations as well as supervisors and command personnel with departmental oversight.

### **DATES AND LOCATIONS:**

**May 8-9, 2017**  
**UA Community College at Hope**

Class hours on Day One are 8:00 a.m. to 5:00 p.m. Class hours on Day Two are 8:00 a.m. to 12:00 p.m.

# Law Enforcement Management

## **PRINCIPLES OF SUPERVISION**

### **AND LEADERSHIP ONLINE (24 Hours)**

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An officer's ability to supervise staff effectively is critical to a department's goal of maintaining stability in their respective agencies and in the communities they serve. This course presents an overview of a law enforcement supervisor's role and addresses what is expected of those who are in leadership positions. Officers will learn techniques that can be used to guide the work of others as well as manage their own productivity. Course topics include types of authority, effective delegation, planning, training, the promotion process, performance evaluations, and the decertification process.

### **2017 ONLINE DATES:**

**January 17-30**  
**February 13-24**  
**March 13-24**  
**April 13-26**  
**May 11-24**  
**June 15-28**

## **PUBLIC INTEGRITY INVESTIGATIONS (7 Hours)**

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Law enforcement officers called to investigate criminal abuses of public trust are charged with a complex task of identifying, investigating, and documenting cases that involve abuses of power, corruption and betrayal of public trust by powerful public and private institutions, conflict of interest crimes, and political corruption. This course is designed to assist agencies and supervisors in conducting these difficult and sensitive investigations.

### **DATES AND LOCATIONS:**

**March 1, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **RACIAL PROFILING ONLINE (3 Hours)**

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American policing is facing a tremendous challenge: a widespread perception that the police are routinely guilty of bias in how they treat minorities. Many states, including Arkansas, have passed legislation addressing racial profiling. In a concise and convenient format, this online course reviews the laws related to racial profiling and the challenges of addressing it. Specifically, this online course will provide Arkansas law enforcement officers with racial profiling training that is mandated in Arkansas Statute § 12-12-1404.

### **2017 ONLINE DATES:**

<b>January 5-11</b>	<b>April 4-10</b>
<b>January 18-24</b>	<b>April 17-21</b>
<b>January 25-31</b>	<b>April 24-28</b>
<b>February 2-8</b>	<b>May 2-8</b>
<b>February 15-21</b>	<b>May 15-19</b>
<b>February 22-28</b>	<b>May 23-30</b>
<b>March 2-8</b>	<b>June 5-9</b>
<b>March 14-20</b>	<b>June 16-22</b>
<b>March 22-28</b>	<b>June 23-29</b>

## **REALITY-BASED TRAINING (9 Hours)**

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Reality-based training is a practical way to prepare officers for threats and confrontations they may encounter while policing. Training designed to resemble real life scenarios better prepares officers for safety. Upon completion, participants will gain an awareness of the need for mental preparation, mental toughness, visual imagery, and the importance of a winning mindset. Hood drills will be used to provide participants with intense experience fragments relating to sudden attacks, and force options.

### **DATES AND LOCATIONS:**

**To Be Determined**

- Class hours are 8:00 a.m. to 6:00 p.m.

# Law Enforcement Management

## **RISK MANAGEMENT (8 Hours)**

Everything we do in life involves a level of risk. The phrase “risk management” is a very common term, but what is “real” risk management? It is certainly more than safety issues. Everything you do in your organization involves a level of risk. In this course, Gordon Graham will explain how to recognize the real risks faced in policing and give thoughts on how to prioritize these risks. Specifically, this risk management course will examine police culture and discuss what can be done today to avoid/minimize incidents from going wrong. The course will focus on the “5 Pillars” of a successful organization and gives informed listeners ideas that can be initiated in the workplace immediately after training to improve performance and reduce risk. Finally, participants will be shown how to mobilize (act) to do something about the real risks faced in their respective organizations.

### **DATES AND LOCATIONS:**

**June 15, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.

## **SOCIAL MEDIA ISSUES FOR LAW ENFORCEMENT (7 Hours)**

*Social Media Issues for Law Enforcement* aims to help officers become familiar with various social media sites, applications, the capabilities and features of those sites and to enhance officer awareness for conducting investigations involving social media. Various investigative techniques of social media sites will be highlighted. Awareness of officer issues related to their own use of social media and privacy concerns will be discussed.

### **DATES AND LOCATIONS:**

**March 7, 2017**  
**White Hall Fire Station**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **STALKING (7 Hours)**

Stalking behaviors can be intimidating. The United States Department of Justice Office for Victims of Crime (OVC) defines stalking as repeated harassment or threatening behavior by an individual such as following a person, appearing at a person’s home or place of business, making harassing phone calls, leaving written messages or objects, or vandalizing a person’s property. Any unwanted contact between two people that directly or indirectly communicates a threat or makes a victim fearful can be considered stalking as well. New stalking laws in Arkansas, investigative practices, similar crimes associated with stalking, and different types of stalkers will be discussed.

### **DATES AND LOCATIONS:**

**February 7, 2017**  
**Star City Civic Center**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **STREET SURVIVAL/CASUALTY CARE (3 Hours)**

Good safety measures are essential for law enforcement professionals; however, it is equally important that officers learn skills that may help save their lives in the line of duty, or the life of another. This three-hour block of instruction will provide an overview and justification for Self-Aid/Buddy Aid programs and training. Participants will review the history and science behind the development of safety programs, review case studies, and learn key components needed in safety kits. At the conclusion of this course, participants will be able to render a number of safety techniques in potentially life threatening situations.

### **DATES AND LOCATIONS:**

**June 8, 2017**  
**Paragould Civic Center**

- Class hours are 8:30 a.m. to 11:30 a.m.

# Law Enforcement Management

## **ADVANCED TRAFFIC ACCIDENT RECONSTRUCTION (40 Hours)**

This 40-hour course will give participants a working knowledge of what evidence and information is needed when arriving at the scene of a traffic crash, and how to safely obtain the needed information without further endangering the safety of themselves or victims. How to transfer evidence and information from traffic crash scenes to reports and diagrams will be covered. Additionally, participants will learn advanced skills in conducting accident investigations that aid in determining contributing factors that lead to the injury or fatality, how to develop a course of action to prevent future problems, and learn the importance of conducting a thorough investigation that will, if necessary, stand up in court.

### **ITEMS REQUIRED FOR THIS COURSE:**

Bow Compass (Metal) • Scientific Calculator (Texas Instruments TI-30 or TI-36)  
#2 Pencils • 1 large eraser • 1 IPTM Blue Blitz Traffic Template  
1 Rolatape

## **USE OF FORCE (6 Hours)**

Law enforcement officers are sworn to uphold the law and must apprehend those who violate it; however, officers are required to use only that amount of force that is reasonably necessary to make the apprehension. When excessive force is used, the officer as well as his/her agency may be held criminally and/or civilly liable. Discussion in this course will focus on case law and legislation which defines the amount of force that is lawfully available to officers in attempted arrest/seizure cases, as well as what the courts have defined as excessive force. Use of force and excessive force will also be considered in the context of high-speed pursuit cases. The officer will be shown methods for improving his or her performance in the courtroom. Case scenarios involving the use of force, deadly force, and high-speed pursuits will be used for class discussion.

**THIS COURSE IS NOW ALSO AVAILABLE ONLINE.**

## **WARRANTLESS SEARCH AND SEIZURE (6 Hours)**

Pressing circumstances may lead police officers to conduct warrantless search and seizures. This six-hour course reviews law enforcement encounters that lead to the search and seizure of contraband, where the requirements for a search warrant may be over-shadowed by other criteria. A review of pertinent court cases will be introduced to illustrate situations where warrantless searches and seizures may be authorized. Current trends in the law of search and seizure will be discussed.

### **DATES AND LOCATIONS:**

**April 17-21, 2017**  
**Criminal Justice Institute**

- Class hours are 8:00 a.m. to 5:00 p.m.

### **DATES AND LOCATIONS:**

**February 24, 2017**  
**Franklin County Inter-Agency**  
**Training Center**

(Ozark, AR)

- Class hours are 9:00 a.m. to 4:00 p.m.

### **2017 ONLINE DATES:**

<b>January 23-31</b>	<b>April 20-28</b>
<b>February 20-28</b>	<b>May 18-26</b>
<b>March 20-28</b>	<b>June 21-29</b>

### **DATES AND LOCATIONS:**

**April 28, 2017**  
**Franklin County Inter-Agency**  
**Training Center**

(Ozark, AR)

- Class hours are 9:00 a.m. to 4:00 p.m.

## ILLICIT DRUG INITIATIVE

Of the many illicit drugs available to those who wish to abuse them, methamphetamine continues to be the most commonly abused illegal drug in Arkansas. Today, the majority of meth in Arkansas is manufactured in Mexican “super labs” and distributed through cartels. Due to its cheaper price and high purity, this form of meth is in high demand by drug dealers and users. With Arkansas being primarily a transit state, users and trafficking statistics have remained high, and steady over the last several years. These trafficking activities pose challenges and safety concerns for officers implementing enforcement activities.

Through the Special State Asset Forfeiture Funds, CJI will continue to make methamphetamine a key training priority for fiscal year 2017. The classes scheduled will provide a variety of curricular content and cover such topics as highway drug interdiction, street drug investigations, managing drug investigations, tactical drug operations, patron saints of the Mexican drug underworld, and management of drug informants. The classes to be presented have been developed by narcotics officers and interdiction specialists with decades of experience in their fields. One of two new courses to be delivered is *Development, Management, and Control of Drug Informants*. This course is designed to assist law enforcement officers and deputies in identifying potential informants, and successfully recruiting, developing, and utilizing them to assist in their drug enforcement activities.

In addition, we will offer courses on synthetic drug investigations, prescription drug diversion, as well as heroin and other opiates. The presence of heroin in our communities is becoming more common. It is important for law enforcement personnel to have knowledge of and information on heroin’s different forms, how it is used, the risks associated with heroin use, drugs mixed with heroin, and the behaviors exhibited by those who use the drug. The second of two new courses will be *Heroin: Combating, Investigating, and Preventing the Plague of Heroin in your Community*. This course will provide strategies for combating, investigating and preventing the plague of heroin and the devastation it is causing across the US.

CJI, through federal funding, will continue to offer online methamphetamine-related courses each month for increased access and availability.

Advanced Criminal Interdiction and Trapped Vehicle School .....	46
The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE .....	46
Criminal Interdiction .....	46
<b>NEW!</b> Development, Management, and Control of Drug Informants .....	47
<b>NEW!</b> Heroin: Combating, Investigating, Preventing the Plague of Heroin in Your Community .....	47
Drug Endangered Children Awareness ONLINE.....	47
Investigating Popular Street Drugs .....	48
Managing Drug Investigations .....	48
Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE.....	48
Methamphetamine Awareness, Identification, and Safety for Parole and Probation ONLINE .....	48
Methamphetamine Investigations ONLINE.....	49
Prescription Drug Diversion .....	50
Synthetic Drug Investigations .....	50
Tactical Drug Operations .....	50

### FOR MORE INFORMATION ABOUT THE ILLICIT DRUG INITIATIVE:

**Matthew Modrak:**

(501) 570-8060 or [mcmodrak@cji.edu](mailto:mcmodrak@cji.edu)

**Mira Frosolono:**

(501) 570-8072 or [mafrosolono@cji.edu](mailto:mafrosolono@cji.edu)

## **ADVANCED CRIMINAL INTERDICTION AND TRAPPED VEHICLE SCHOOL (21 Hours)**

This three-day course was designed to use three key topics to expand upon what was learned in CJI's Criminal Interdiction course. At the conclusion of this course, participants will have gained the appropriate skills needed to successfully interdict drugs in their jurisdictions.

**Advanced Roadside Interview Techniques:** Participants will learn how to effectively communicate during a roadside interview in order to detect deception and other attempts to cover criminal activity. The students will have the opportunity to view, analyze, and discuss actual videos of traffic stops and roadside interviews that are relative to the discussion topics.

**Advanced Search Techniques and Current Trends:** Through the use of videos and photographs, participants will study previous traffic stops made by the instructors in order to learn advanced search techniques and the current trends of drug traffickers. Participants will gain a working knowledge of search techniques by using high tech density meters, fiber optic scopes, upholstery tools, and wedges.

**Currency and Asset Forfeiture:** The dos and don'ts of currency and other asset seizures. The evaluation of every incident pertaining to currency seizures and the ethics surrounding whether or not it should be seized will be covered in depth.

## **THE ARKANSAS METHAMPHETAMINE CHALLENGE FOR LAW ENFORCEMENT EXECUTIVES ONLINE (7 Hours)**

This online course, developed in partnership with the Arkansas Sheriffs' Association and the Arkansas Association of Chiefs of Police, provides an overview of the methamphetamine problem in Arkansas. A management perspective of awareness, employee safety, equipment, training needs, and reporting issues are emphasized to assist law enforcement executives and local municipal officials to most effectively combat methamphetamine production and abuse in their communities. Legal and liability issues, online resources, community awareness, drug abuse treatment and effective agency response to drug endangered children are also included.

## **CRIMINAL INTERDICTION (21 Hours)**

This three-day course of instruction educates officers on the importance of effective highway interdiction. Participants learn the significance of going beyond the traffic stop by asking simple questions and paying attention to indicators of criminal activity. The importance of these indicators and current trends are outlined throughout the course. This course includes elements such as drug and criminal activity detection, proper observance of search and seizure laws, contamination issues, and ethical conduct. Information shared relates to what is commonly observed in Arkansas.

### **DATES AND LOCATIONS:**

**June 13-15, 2017**  
**Lonoke County Sheriff's Office**  
(Lonoke, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.
- Class size limited to 20 participants.
- To participate in this course, an application letter must be submitted to Mira Frosolono from the applicant's Chief of Police, Sheriff, Department Head or Director. **This letter must indicate that the officer(s) have no complaints of racial profiling.**

### **2017 ONLINE DATES:**

**January 9-17**  
**February 6-14**  
**March 6-10**  
**April 6-14**  
**May 4-12**  
**June 7-15**

### **DATES AND LOCATIONS:**

**February 28-March 2, 2017**  
**Bentonville Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.
- Enrollment is restricted to 20 participants.
- To participate in this course, an application letter must be submitted to Mira Frosolono from the applicant's Chief of Police, Sheriff, Department Head or Director. **This letter must indicate that the officer(s) have no complaints of racial profiling.**

## **NEW! DEVELOPMENT, MANAGEMENT, AND CONTROL OF DRUG INFORMANTS (7 Hours)**

Confidential informants can provide valuable information for law enforcement, but they must be carefully selected and managed. This 7-hour course is designed to assist law enforcement officers in identifying potential informants, and successfully recruiting, developing, and utilizing them. Recognizing the motives of confidential informants will help officers select and develop the most effective informants. Legal issues regarding the use of confidential informants as well as the differences between confidential informants and cooperating witnesses will be addressed. Methods for documenting informant activities and for maintaining the safety of informants will be stressed. Attendees will also learn to anticipate and minimize common problems with the use of informants.

### **DATES AND LOCATIONS:**

**April 13, 2017**  
**Jonesboro Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **NEW! HEROIN: COMBATING, INVESTIGATING, PREVENTING THE PLAGUE OF HEROIN IN YOUR COMMUNITY (7 Hours)**

Heroin is affecting many communities, youth and adults alike, across the US with no indication of slowing down. Law Enforcement is having a difficult time balancing their enforcement and investigative responsibilities while being tasked to administer medical life-saving treatments in the street. A lack of resources, lack of knowledge and lack of innovation has left police, communities and their medical personnel desperately attempting to combat the plague of heroin as it affects many members of their communities. This training class provides strategies for combating, investigating and preventing the plague of heroin and the devastation it is causing across the US.

### **DATES AND LOCATIONS:**

**March 14, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **DRUG ENDANGERED CHILDREN AWARENESS ONLINE\* (7 Hours)**

This course examines the need and advantages of collaborative working arrangements at the local level between law enforcement, Division of Children and Family Services and other agencies when working cases that involve children living in homes where illegal drug activities occur. Participants will learn the history of the drug endangered children (DEC) movement nationally, the general history of drug use in the U.S., the effects and dangers of children living in homes where drugs are being used, manufactured or sold, drug recognition information and the advantages of local collaboration when dealing with DEC cases.

### **2017 ONLINE DATES:**

**January 11-18**  
**February 8-14**  
**March 8-14**  
**April 10-14**  
**May 9-15**  
**June 12-16**

\*This project was supported by Grant # 2010CKWX0381 awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

## **INVESTIGATING POPULAR STREET DRUGS (7 Hours)**

This course is designed to provide information pertaining to ongoing narcotics trends in and around the state of Arkansas. Course discussions will include how to recognize developing drug movements in your area, identifying targets, developing unique investigative techniques, and working with surrounding agencies that can provide intelligence information for your investigation. The key drugs of focus will be methamphetamine, heroin, cocaine, prescription pills, and marijuana. Topics include: *Current Manufacturing and Conversion Techniques, Distribution Routes, Drug Trafficking Organizations, Confidential Informants, Undercover Investigations, Search Warrants, Knock & Talks, and Legal Issues.*

### **DATES AND LOCATIONS:**

**April 18, 2017**  
**Washington County Sheriff's Office**  
(Fayetteville, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

## **MANAGING DRUG INVESTIGATIONS (14 Hours)**

This two-day course offers specific solutions for managing the operational aspects of narcotics investigations. It will focus on the policies needed to properly administer drug investigations, the proper selection of drug enforcement personnel, and the successful documentation of case evidence in the prosecution of such cases. The class will provide guidance on managing informants, learning investigative techniques, conducting tactical operations, and performing a search and seizure. Challenges that may arise will be addressed in each topic.

### **DATES AND LOCATIONS:**

**June 6-7, 2017**  
**Fort Smith Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **METHAMPHETAMINE AWARENESS, IDENTIFICATION, AND SAFETY FOR FIRST RESPONDERS ONLINE\* (7 Hours)**

This course provides basic methamphetamine awareness and safety education for front-line officers and first responders who may come in contact with a clandestine laboratory. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of methamphetamine and gain an understanding of the unique hazards of clandestine laboratories. They will receive critical information that will reduce the chances of injury.

### **2017 ONLINE DATES:**

**January 10-17**  
**February 7-13**  
**March 7-13**  
**April 7-13**  
**May 8-12**  
**June 8-14**

## **METHAMPHETAMINE AWARENESS, SAFETY, AND IDENTIFICATION FOR PAROLE AND PROBATION ONLINE\***

**(7 Hours)**

This course provides basic methamphetamine awareness and safety education for Parole and Probation officers and first responders who may come in contact with a clandestine lab. Participants learn to recognize precursors, equipment, and supplies used in the manufacture of methamphetamine and gain an understanding of the unique hazards of clandestine labs and receive critical information that will reduce their chances of injury. Methamphetamine user/abuser profiles and scenarios illustrating safety precautions for home visits will also be included.

### **2017 ONLINE DATES:**

**January 19-25**  
**February 16-22**  
**March 15-21**  
**April 18-24**  
**May 16-22**  
**June 19-23**

\*This project was supported by Grant # 2010CKWX0381 awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.



## **METHAMPHETAMINE INVESTIGATIONS ONLINE\*** (14 Hours)

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This course is designed to assist law enforcement in conducting safe and effective methamphetamine related investigations. The course will provide an overview of methamphetamine and the basic recognition of clandestine laboratories. It will also include topics such as the use of confidential informants, undercover investigations, “knock and talks,” search warrants, drug trafficking organizations, legal issues, and drug endangered children.

### **2017 ONLINE DATES:**

**January 4-24**  
**February 1-21**  
**March 1-21**  
**April 3-21**  
**May 1-19**  
**June 1-21**

\*This project was supported by Grant # 2010CKWX0381 awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services. The opinions contained herein are those of the author(s) and do not necessarily represent the official position or policies of the U.S. Department of Justice. References to specific companies, products, or services should not be considered an endorsement by the author(s) or the U.S. Department of Justice. Rather, the references are illustrations to supplement discussion of the issues.

# Illicit Drug Initiative

## **PRESCRIPTION DRUG DIVERSION (7 Hours)**

This course is designed to provide patrol officers, front line supervisors and detectives information pertaining to the investigation and prosecution of prescription fraud. Course discussions include how to effectively handle calls from pharmacists and doctor's offices, unique investigative techniques, how to read a prescription order, different agencies that can provide intelligence information in your investigation and Health Insurance Portability and Accountability Act (HIPPA) regulations. The differences between State and Federal statutes will be discussed to ensure that each officer is presenting the best possible case in court.

### **DATES AND LOCATIONS:**

**April 5, 2017**

**University of Arkansas at Monticello**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **SYNTHETIC DRUG INVESTIGATION (7 Hours)**

Arkansas is on the cusp of a new era in drug use. The days of methamphetamine, cocaine, and marijuana are still with us, but there are many new classes of drugs that were not even heard of 10 years ago. Much of the focus will be on the widespread use and abuse of synthetic cathinones and cannabinoids. This course is designed to prepare front line officers on the dangers of new synthetic drugs as well as investigative techniques to combat these drugs that are now becoming available in Arkansas. Attendees will learn many of the new warning signs, dangers, and precautions associated with the growing use of these synthetic drugs. With the growing concern for the public's safety and the availability of such dangerous drugs, this course will help law enforcement mitigate the impact of these drugs on their communities. Other topics of discussion will include phenethylamines, tryptamines, hallucinogenic botanicals, and other new stimulants, depressants, and opioids that have recently emerged in Arkansas.

### **DATES AND LOCATIONS:**

**February 7, 2017**

**UA Community College at Hope**

(Texarkana Campus)

- Class hours are 8:30 a.m. to 4:30 p.m.

## **TACTICAL DRUG OPERATIONS (14 Hours)**

This course is designed to assist narcotics officers who may be required to deploy weapons during various situations which take place in low light circumstances including: serving search warrants, securing methamphetamine labs, and interdiction of methamphetamine. This course is designed to inform and train officers on the most efficient ways to deploy weapons in low light environments where officers have the highest probability of being injured. Participating officers will be tasked with the deployment and implementation of weapons in a variety of live fire range drills and force on force scenarios. These practical exercises will make use of Simunition® FX® marking cartridges and SecuriBlank™ training cartridges. During firearms training, officers must furnish the following items: tactical flashlight, handgun, holster, magazine pouch, 3 magazines, 150 rounds of ammunition, raid jacket or cover shirt, vest (body armor), APR (mask) and carrier, hat, ANZI approved eye and ear protection.

### **DATES AND LOCATIONS:**

**March 28-29, 2017**

**Hot Springs Police Department**

- Class hours are 8:30 a.m. to 4:30 p.m.
- To participate in this course, an application letter must be submitted to Dr. Cheryl May from the applicant's Chief of Police, Sheriff, Department Head or Director by March 7, 2017.
- Enrollment is limited to twenty officers and those selected must sign and return a waiver prior to the class.

## TRAFFIC SAFETY PROGRAM

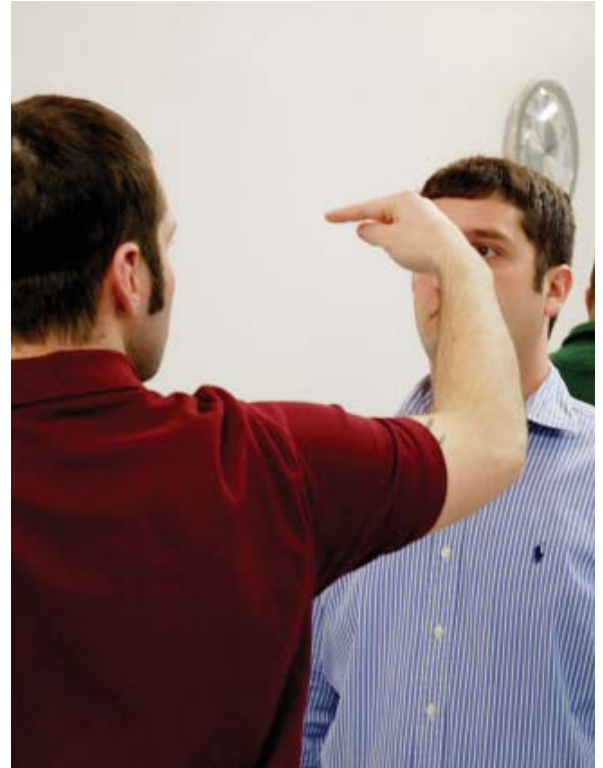
The Arkansas State Police Highway Safety Office provides grant funds from the National Highway Traffic Safety Administration (NHTSA) to support the Criminal Justice Institute's Traffic Safety Law Enforcement and Prosecutor Training Project, the central source of nationally recognized traffic safety certification courses for Arkansas law enforcement. Available programs include:

- **Advanced Roadside Impaired Driving Enforcement**
- **DWI Detection and Standardized Field Sobriety Testing**
- **DWI Detection and Standardized Field Sobriety Testing Refresher**
- **Drug Recognition Expert Instructor Development**
- **Drug Evaluation & Classification Program**
- **Drugged Driving**
- **Standardized Field Sobriety Testing Instructor Development**
- **Traffic Occupant Protection Strategies**

The Criminal Justice Institute also works with the State's Prosecutor Coordinator's Office to host an Impaired Driving Training Seminar.

In addition, the Arkansas State Police Highway Safety Office provides NHTSA grant funds to support the Law Enforcement Liaison Project. In this project Law Enforcement Liaisons (LELs) promote participation of Arkansas law enforcement agencies in two annual nationwide traffic enforcement-related campaigns titled "Click It or Ticket" (CIOT) and "Drive Sober or Get Pulled Over" (DSOGPO). These campaigns are promoted through on-site visits to agencies by the LELs to encourage participation and explain the process, if needed. Once the campaigns have been conducted, agencies receive awards for their participation. Previous awards have been Portable Breath Testers (PBTs) for DSOGPO and stalker radars for CIOT.

The law enforcement liaisons also participate in national and state law enforcement conferences. During these conferences the LELs interact with law enforcement executives and officers to promote the annual campaigns.



### **Traffic Safety courses are offered upon request.**

If your agency would like to host a course, please contact us.

Dates, locations, and times for Traffic Safety courses can be found on our website at

**[www.cji.edu](http://www.cji.edu)**

For more information about CJI's Traffic Safety Program, contact Mira Frosolono:

**501-570-8072**  
**[mafrosolono@cji.edu](mailto:mafrosolono@cji.edu)**

## SAFE SCHOOLS PROGRAM

The **Safe Schools Program** provides education, training, resources and technical assistance to all Arkansas law enforcement and education professionals responsible for school safety. CJI's comprehensive catalog of school safety courses assists law enforcement and school personnel in reducing violence and violence-related behaviors in Arkansas schools. A proactive approach to responding to crime and violence, both on the school campus and within the community, is emphasized.

Through a grant award from the U.S. Department of Justice–Office of Community Oriented Policing and funding from the Arkansas Attorney General's Office, the Institute provides basic and specialty school safety training courses for law enforcement (including school resource officers) and school personnel (including administrators, teachers, staff, counselors, and school security officers). CJI's school safety programs are designed to address the unique needs of Arkansas schools and communities.

In conjunction with the Arkansas Safe Schools Association, the Arkansas Attorney General's Office, the Arkansas Department of Human Services, and the Arkansas Department of Education, the Criminal Justice Institute co-sponsors an annual statewide safe schools conference. This partnership is aimed at providing cutting edge training in school safety and its newest technologies to law enforcement, school administration, school security, or anyone responsible for school safety or emergency response.

Thanks to funding from the Arkansas General Attorney's Office, the Criminal Justice Institute offers a *Civilian Response to Active Shooter Events (CRASE)* course, which provides strategies, guidance, and a plan for surviving an active shooter event. This four-hour program can be delivered on-site to school districts by request.

**VISIT US ON OUR NEW WEBSITE:**  
**[www.arsafeschools.com](http://www.arsafeschools.com)**

Active Killer: Response for Educators.....	53
Autism Spectrum Disorders: Law Enforcement Response ONLINE .....	53
Civilian Response to Active Shooter Events (CRASE) .....	53
<b>NEW!</b> Crime Prevention through Environmental Design (CPTED) for Schools .....	53
Gang Awareness, Prevention & Intervention in Schools .....	54
<b>NEW!</b> High Expectations: Addiction & Drugs 101 .....	54
Identifying and Preventing Bullying ONLINE.....	54
Introduction to Autism Spectrum Disorders.....	55
Juvenile Takeover of Social Media: Investigations and Internet Safety .....	55
Planning, Conducting and Analyzing Emergency Crisis Plans .....	56
<b>NEW!</b> Proactive Discipline for Reactive Students: Understanding Student Behavior for SROs and Educators .....	56
School Resource Officer I (Basic).....	56
School Safety Refresher ONLINE.....	57
School Site Safety Assessment ONLINE....	57
Solo Engagement Response to an Active Killer.....	57
Understanding Juvenile Law .....	57

### FOR MORE INFORMATION ABOUT THE SAFE SCHOOLS PROGRAM:

**Vicki French:**  
(501) 570-8098 or vefrench@cji.edu

**Jimmy Nobles:**  
(501) 570-8058 or jwnobles@cji.edu

# Safe Schools Program

## **ACTIVE KILLER: RESPONSE FOR EDUCATORS (4 Hours)**

The purpose of this training is to provide educators and others working in an educational setting with information to better prepare for and respond to an active killer event. This training will examine various active killer events that have occurred throughout the years so as to better understand techniques, tactics, and policies that may be employed in a school environment when dealing with an active killer incident. Educators will also learn what to expect from first responders who will be responding when active killer events occur. Discussion regarding the aftermath of an active killer event will also take place.

### **DATES AND LOCATIONS:**

**April 6, 2017**  
**Greenwood Police Department**

- Class hours are 8:30 a.m. to 12:30 p.m.

## **AUTISM SPECTRUM DISORDERS: LAW ENFORCEMENT RESPONSE ONLINE (7 Hours)**

Law enforcement officers will inevitably come into contact with an ever-growing population of individuals with autism. Therefore, it is vital that officers become skilled in the recognition of behavioral symptoms of these conditions and develop effective communication and response strategies. This course provides fundamental information about what autism is, its associated behavioral characteristics, effective interpretation of behavior, risk management for both the officer and the individual with autism, and communication. It will also address the high victimization rate experienced by people with autism, and provide tips for law enforcement officers charged with preventing and investigating these incidents.

### **2017 ONLINE DATES:**

**January 23-27**  
**February 20-24**  
**March 21-27**  
**April 20-26**  
**May 19-25**  
**June 21-27**

## **CIVILIAN RESPONSE TO ACTIVE SHOOTER EVENTS (CRASE) (4 Hours)**

Law enforcement officers and agencies are frequently being asked by schools for direction and presentations on what they should do if confronted with an active shooter event. The Civilian Response to Active Shooter Events (CRASE) course was designed and built on the Avoid, Deny, Defend strategy developed by ALERRT in 2004. This training, developed specifically for the school campus, provides strategies, guidance and a plan for surviving an active shooter event. Topics include the history and prevalence of active shooter events, the role of professional guardians, civilian response options, medical issues, and drills. This training will include both classroom presentations and scenarios which will allow school personnel to participate in drills.

### **DATES AND LOCATIONS:**

**Contact Vicki French at**  
**501-570-8098 or [vefrench@cji.edu](mailto:vefrench@cji.edu)**  
**to schedule this training**  
**for your school or district.**

## **NEW! CRIME PREVENTION THROUGH ENVIRONMENTAL DESIGN (CPTED) FOR SCHOOLS (21 Hours)**

This course allows participants to use advanced Crime Prevention through Environmental Design (CPTED) strategies and solutions to promote safety, orderly behavior, and a reduction of fear in the school environment. There are technical sessions on transportation, signage, landscaping, and lighting. Additionally, participants are guided through a comprehensive school assessment process followed by a real assessment of a school. Working in teams, participants will develop, prioritize, and present feasible recommendations for improving safety and comfort of students and staff. This training will prepare participants to examine and apply the principles of CPTED to a school environment, to develop and apply strategies and present recommendations for improving the safety and security of schools.

### **DATES AND LOCATIONS:**

**May 16-18, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.
- Enrollment is restricted to 34 participants.

## **GANG AWARENESS, PREVENTION AND INTERVENTION IN SCHOOLS (6 Hours)**

Gang activity and crime can filter into our schools and negatively affect a student's quality of education. Therefore, it is important for SROs and school personnel to be able to identify students in school who may be members of a gang. Items to be discussed will include gang member "colors", certain types of clothing, tattoos, brands, logos and other identifying marks on their bodies. Hairstyles and communication through the use of hand signals and graffiti on walls, streets, school work, and school property are also identified. This course will also address the current gang trends and help participants recognize characteristics of gang activity and crime.

### **DATES AND LOCATIONS:**

**February 9, 2017**  
**Marion Police Department - Firing Range House**

- Class hours are 8:30 a.m. to 3:30 p.m.

## **NEW! HIGH EXPECTATIONS: ADDICTION & DRUGS 101 (7 Hours)**

This class will provide participants with technically accurate and descriptive information on a range of topics including alcohol, prescription drugs, and illegal drugs. In this interactive training, participants will learn about the effects of these drugs on the body and why addiction happens so fast with youth in relation to adolescent brain development. The class will also cover current drug terms such as "cross fading" and include discussion regarding the current heroin epidemic taking place in our country. This training focuses on facts pertaining to alcohol, heroin and prescription drugs that school personnel and school resource officers can use for beneficial conversations and presentations with their students. This interactive and highly informative training will allow participants to walk away with the ability to easily explain addiction and with extensive knowledge of the drugs listed above.

### **DATES AND LOCATIONS:**

**January 26, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **IDENTIFYING AND PREVENTING BULLYING ONLINE (3 Hours)**

Bullying continues to be a problem for our schools and can interfere with a student's ability to receive the quality education they deserve. Changing bullying behavior requires a coordinated approach between administration, teachers, counselors, parents and students. School resource officers are also in a unique position to help identify and eliminate bullying behavior in schools. Knowing how to identify and address bullying behavior is essential to solving the bullying problem. This course is designed to help school resource officers and school personnel define bullying, recognize the warning signs of bullying, learn bullying statistics and myths, identify Arkansas statutory efforts against bullying, identify key roles in bullying events, and learn what schools can do in bullying prevention efforts.

### **2017 ONLINE DATES:**

**January 10-17**  
**February 7-13**  
**March 7-13**  
**April 7-13**  
**May 8-12**  
**June 8-14**

## **INTRODUCTION TO AUTISM SPECTRUM DISORDERS (7 Hours)**

With an ever-growing population of individuals with autism and because school resource officers will inevitably come into contact with individuals diagnosed with ASDs, it is vital that officers become skilled in the recognition of behavioral symptoms of these conditions and develop effective communication and response strategies. Also, because individuals with autism are frequently enrolled in special education services, it is important that school resource officers have basic knowledge of special education rules and regulations that may affect how an officer responds to a child with ASD who is in a crisis situation.

This seven-hour course will provide fundamental information about what autism is, its associated behavioral characteristics, effective interpretation of behavior, risk management for both the officer and the student, initial response and communication/interviewing strategies. It will also address the alarmingly high victimization rate experienced by people with autism, and provide tips to SROs charged with preventing and investigating these interactions.

## **JUVENILE TAKEOVER OF SOCIAL MEDIA: INVESTIGATIONS AND INTERNET SAFETY (7 Hours)**

Juveniles don't know a world without social media but do they know the dangers? Do we, as adults, know the dangers? Schools and families depend more and more on the Internet and computer usage for daily homework assignments and communication. Students today have easy access to cell phones, smart phones, computers, iPads and tablets. This two-part course will address the importance of school personnel and school resource officers in staying current on the Internet and social media sites being most used by juveniles. The morning session will address the latest trends, popular internet sites, text abbreviations and social network sites being utilized by juveniles. It will also discuss current social media trends and crimes related to our juveniles' use of social media sites, cell phones and computers. The afternoon session will discuss the explosion of social media applications and the dangers they present to today's youth with an emphasis on sexual exploitation of minors. Focus will be given to real-life investigations that have occurred in Arkansas to include a live demonstration on the means and methods employed by internet predators to entice and coerce minors into exploitative situations. Attendees will also receive tips and materials regarding social media-based investigations. This class will also address the legal implications associated with cybercrimes and specific social media sites.

**The course material for Juvenile Takeover of Social Media: Investigations and Internet Safety has been updated, and the class will now be presented by two instructors.**

### **DATES AND LOCATIONS:**

**April 27, 2017**  
**Southeast Educational Cooperative**  
(Monticello, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

### **DATES AND LOCATIONS:**

**January 19, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **PLANNING, CONDUCTING AND ANALYZING**

### **EMERGENCY CRISIS PLANS (7 Hours)**

Crisis planning is a vital part of school safety and schools should review and practice their crisis plans often. In this course, participants will learn how to plan, conduct and analyze a tabletop version of their Emergency Action Plan, utilizing all vital personnel. Instruction will be given as to what agencies should attend, what concepts need to be covered as well as possible scenarios to be considered. Participants will then be instructed on how to take lessons learned from the tabletop version and create a full-scale drill in order to test their action plan. This will enable participants to further identify any weaknesses in their action plan and make appropriate adjustments, therefore ensuring the maximum safety of their school facilities and campus. Participants will also receive instruction on Site Assessments to measure the current safety level of their facility.

#### **DATES AND LOCATIONS:**

**May 4, 2017**  
**Nettleton School District**  
(Jonesboro, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

## **NEW! PROACTIVE DISCIPLINE FOR REACTIVE STUDENTS: UNDERSTANDING STUDENT BEHAVIOR**

### **FOR SROS AND EDUCATORS (6 Hours)**

This class is designed to assist school personnel, school resource officers and others working in a school setting in differentiating between typical and atypical student behavior patterns and to establish practical proactive discipline strategies to address those behaviors. Participants will not only gain an understanding of student behavior, but will also learn how to move away from using negative reactive consequences to using positive proactive interventions. Rather than viewing student behavior as negative, this class focuses on turning misbehavior into “positive energy.” At the conclusion of this class, attendees will better understand the function of student behavior and will be able to implement positive behavioral interventions and supports (PBIS) plans that will teach students the art of self-discipline.

#### **DATES AND LOCATIONS:**

**February 23, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 3:30 p.m.

### **SCHOOL RESOURCE OFFICER I (BASIC) (40 Hours)**

Due to recent acts of school violence, the state of Arkansas has seen a steady increase in school districts utilizing school resource officers (SROs) on their campuses. SROs serve unique roles in law enforcement as they also perform as teachers, mentors and counselors on the school campus. This course is designed to provide newly appointed school resource officers with the knowledge and skills they need to effectively understand and perform these important roles. Participants will gain a working knowledge of the school resource officer triad concept and how to establish a lasting partnership with the schools. In addition to classroom instruction, students will learn how to develop and present lesson plans as if they were instructing in a classroom setting.

#### **DATES AND LOCATIONS:**

**June 12-16, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 5:00 p.m.



# Safe Schools Program

## **SCHOOL SAFETY REFRESHER ONLINE (6 Hours)**

This online course contains a combination of topics that school resource officers and school personnel could apply in their daily duties while working on a school campus. Participants will gain critical information regarding law enforcement on the school campus, hone their professional knowledge, and review Arkansas school and juvenile laws that are commonly associated with preventing or responding to crimes occurring on school campuses. Areas addressed include search and seizure, juvenile law, juvenile court, bullying, autism and weapons on campus.

### **2017 ONLINE DATES:**

**January 4-10**  
**February 1-7**  
**March 1-7**  
**April 3-7**  
**May 1-5**  
**June 1-7**

## **SCHOOL SITE SAFETY ASSESSMENT ONLINE (3 Hours)**

Planning and conducting a school site assessment is an important step in ensuring school security. This course was designed to build awareness of the process and stress the importance of conducting school site assessments. The course addresses the steps that should be taken in conducting a school site assessment including: assembling an assessment team, conducting a school crime assessment, conducting a school safety survey, controlling access into the school, developing a school security system, developing a site assessment checklist, and completing the school site assessment report.

### **2017 ONLINE DATES:**

**January 17-23**  
**February 13-17**  
**March 13-17**  
**April 13-19**  
**May 11-17**  
**June 15-21**

## **SOLO ENGAGEMENT RESPONSE TO AN ACTIVE KILLER (18 Hours)**

This 2½-day course will focus on solo-engagement tactics which provide officers, who may find themselves “first on the scene,” with the necessary mental and physical skills to engage in an active killer situation as the solo officer. The course will also help in developing an aggressive mindset that allows the use of tactics and the implementation of the skills to be used for encountering a threat. Practical exercises and mock scenarios will also be utilized so participants can gain the necessary skills to apply the tactics and techniques learned in the classroom.

### **DATES AND LOCATIONS:**

**June 20-22, 2017**  
**Criminal Justice Institute**

- Class hours are 8:30 a.m. to 4:30 p.m.

## **UNDERSTANDING JUVENILE LAW (7 Hours)**

This 7-hour course is designed to provide school resource officers, school administrators, school security officers, counselors and law enforcement officers with an overview of the juvenile justice system and related laws. This training will serve as a survey of the administration of juvenile delinquency and justice, including the structural components of the juvenile justice system and the stages of the criminal process from the detection of crime and arrest through prosecution, adjudication, and rehabilitation and its alternatives. Emphasis will be directed upon analysis of decisions and practices within the entire juvenile justice system as well as discretion in the administration of juvenile justice.

### **DATES AND LOCATIONS:**

**March 8, 2017**  
**Southwest Educational Co-op**  
(Hope, AR)

- Class hours are 8:30 a.m. to 4:30 p.m.

# Non-Sworn Law Enforcement Personnel

## TRAINING CLASSES FOR ARKANSAS NON-SWORN LAW ENFORCEMENT PERSONNEL

The classes below are also available to Arkansas Non-Sworn Law Enforcement personnel working at a law enforcement agency. If a “fee” is required to be paid, you will be contacted about payment after completing the course registration form.

### LAW ENFORCEMENT MANAGEMENT:

**Advanced Supervision and Leadership** • February 21-23 • UA Phillips Community College • **\$125**

**Coping with Law Enforcement Stress** • February 8-9 • Paragould Civic Center • **\$125**

**Cultural Diversity** • January 31 • Van Buren Police Department • **\$50**

**Effective Report Writing** • May 24 • Union County Sheriff’s Office • **\$50**

### COMPUTER TRAINING:

**Advanced Microsoft Excel** • May 23 • Criminal Justice Institute • **FREE**

**Microsoft Outlook/Windows 7 Tips & Tricks** • April 27 • Criminal Justice Institute • **FREE**

**Using Microsoft Excel** • March 1-2 • Conway Police Department • **FREE**

### ONLINE:

**Foundations of Supervision and Leadership ONLINE** • Offered Monthly • **\$100**

**Principles of Supervision and Leadership ONLINE** • Offered Monthly • **\$100**

**REGISTER FOR CLASSES ONLINE AT [WWW.CJI.EDU/NSC/](http://WWW.CJI.EDU/NSC/)**

**REGISTRATION INFORMATION:** Registrants must fax a signed and dated verification letter on agency letterhead within five days of submission of the registration request form to 501-570-1465 which includes the following statement: *This letter will verify that I, (name of registrant), am an employee of (agency name) and hold the position of (sworn/non-sworn) (position title), located at (address) and have registered for (name of class) on (date).* Letters will remain on file for one year.

# Non-Commissioned Correctional Officers, Jailers and Detention Center Personnel

## TRAINING CLASSES FOR ARKANSAS NON-COMMISSIONED CORRECTIONAL OFFICERS, JAILERS AND DETENTION CENTER PERSONNEL

The following classes are also available to Arkansas Non-Commissioned Correctional Officers, Jailers and Detention Center Personnel. If a “fee” is required to be paid, you will be contacted about payment after completing the course registration form.

### LAW ENFORCEMENT MANAGEMENT:

- Advanced Supervision and Leadership** • February 21-23 • UA Phillips Community College • **\$125**
- Cultural Diversity** • January 31 • Van Buren Police Department • **\$50**
- Effective Report Writing** • May 24 • Union County Sheriff’s Office • **\$50**

### FORENSIC SCIENCES:

- Basic Crime Scene Processing** • June 12-14 • UA Community College at Hope • **\$150**
- Crime Scene Techniques and Investigation** • February 20-24 • Criminal Justice Institute • **\$250**

### COMPUTER TRAINING:

- Advanced Microsoft Excel** • May 23 • Criminal Justice Institute • **FREE**
- Microsoft Outlook/Windows 7 Tips & Tricks** • April 27 • Criminal Justice Institute • **FREE**
- Using Microsoft Excel** • March 1-2 • Conway Police Department • **FREE**

### ONLINE:

- Crime Scene Investigation ONLINE** • Offered Monthly • **\$100**
- Crime Scene First Responder for the Uniformed Officer ONLINE** • Offered Monthly • **FREE**
- Ethics for Law Enforcement ONLINE** • Offered Monthly • **\$50**
- Foundations of Supervision and Leadership ONLINE** • Offered Monthly • **\$100**
- Law Enforcement Response to Persons with Behavioral Health Issues ONLINE** • Offered Monthly • **\$50**
- Principles of Supervision and Leadership ONLINE** • Offered Monthly • **\$100**
- Racial Profiling ONLINE** • Offered Monthly • **\$50**

## REGISTER FOR CLASSES ONLINE AT [WWW.CJI.EDU/NSC/](http://WWW.CJI.EDU/NSC/)

**REGISTRATION INFORMATION:** Registrants must fax a signed and dated verification letter on agency letterhead within five days of submission of the registration request form to 501-570-1465 which includes the following statement: *This letter will verify that I, (name of registrant), am an employee of (agency name) and hold the position of (sworn/non-sworn) (position title), located at (address) and have registered for (name of class) on (date).* Letters will remain on file for one year.

# Schedule At-A-Glance

## JANUARY 2017

### **School Safety Refresher ONLINE**

January 4-10

### **Methamphetamine Investigations ONLINE**

January 4-24

### **Racial Profiling ONLINE**

January 5-11

### **Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE**

January 6-19

### **The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE**

January 9-17

### **Instructor Development**

January 9-13

Criminal Justice Institute

### **Foundations of Supervision and Leadership ONLINE**

January 9-20

### **Crime Scene Technician Certificate Program**

January 10-13

Criminal Justice Institute

### **Identifying and Preventing Bullying ONLINE**

January 10-17

### **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

January 10-17

### **Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**

January 10-17

### **Domestic Violence ONLINE**

January 11-18

### **Drug Endangered Children Awareness ONLINE**

January 11-18

### **Crime Scene First Responder for the Uniformed Officer ONLINE**

January 11-18

### **Introduction To Sexual Assault Investigation For The Rural Executive ONLINE**

January 12-25

### **Human Trafficking Awareness ONLINE**

January 13-19

### **School Site Safety Assessment ONLINE**

January 17-23

### **Principles of Supervision and Leadership ONLINE**

January 17-30

### **Racial Profiling ONLINE**

January 18-24

### **Juvenile Takeover of Social Media: Investigations and Internet Safety**

January 19

Criminal Justice Institute

### **Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

January 19-25

### **NEW! Sudden Unexplained Infant Death Investigations**

January 20

Criminal Justice Institute

### **Ethics for Law Enforcement ONLINE**

January 20-30

### **Animal Fighting/Animal Cruelty Investigations ONLINE**

January 23-27

### **Autism Spectrum Disorders: Law Enforcement Response ONLINE**

January 23-27

### **Use of Force ONLINE**

January 23-31

# Schedule At-A-Glance

## **Narcotics Officer Certificate Program**

January 24-26  
Conway Police Department

## **Crime Scene Investigation ONLINE**

January 24-30

## **Racial Profiling ONLINE**

January 25-31

## **NEW! High Expectations: Addiction & Drugs 101**

January 26  
Criminal Justice Institute

## **Communication Excellence in Law Enforcement**

January 27  
Hot Springs Police Department

## **Basic Network Intrusion Investigations**

January 30-February 2  
Criminal Justice Institute

## **Cultural Diversity**

January 31  
Van Buren Police Department

## **FEBRUARY 2017**

## **School Safety Refresher ONLINE**

February 1-7

## **Methamphetamine Investigations ONLINE**

February 1-21

## **Racial Profiling ONLINE**

February 2-8

## **Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE**

February 3-16

## **The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE**

February 6-14

## **Foundations of Supervision and Leadership ONLINE**

February 6-17

## **Stalking**

February 7  
Star City Civic Center

## **Synthetic Drug Investigation**

February 7  
UA Community College at Hope - Texarkana Campus

## **Crime Scene Technician Certificate Program**

February 7-9  
Criminal Justice Institute

## **Identifying and Preventing Bullying ONLINE**

February 7-13

## **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

February 7-13

## **Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**

February 7-13

## **Coping With Law Enforcement Stress**

February 8-9  
Paragould Civic Center

## **Domestic Violence ONLINE**

February 8-14

## **Drug Endangered Children Awareness ONLINE**

February 8-14

## **Gang Awareness, Prevention And Intervention In Schools**

February 9  
Marion Police Department - Firing Range House

## **Introduction To Sexual Assault Investigation For The Rural Executive ONLINE**

February 9-22

# Schedule At-A-Glance

## **Community Oriented Policing**

February 10  
Pine Bluff Police Department

## **Human Trafficking Awareness ONLINE**

February 10-16

## **Crime Scene First Responder for the Uniformed Officer ONLINE**

February 13-17

## **School of Law Enforcement Supervision**

February 13-17  
Criminal Justice Institute

## **School Site Safety Assessment ONLINE**

February 13-17

## **Principles of Supervision and Leadership ONLINE**

February 13-24

## **Narcotics Officer Certificate Program**

February 14-16  
Conway Police Department

## **Racial Profiling ONLINE**

February 15-21

## **Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

February 16-22

## **Managing Interviews and Interrogations**

February 16  
Jacksonville Police Department

## **Ethics for Law Enforcement ONLINE**

February 17-27

## **Autism Spectrum Disorders: Law Enforcement Response ONLINE**

February 20-24

## **Crime Scene Techniques and Investigation**

February 20-24  
Criminal Justice Institute

## **Use of Force ONLINE**

February 20-28

## **Advanced Supervision and Leadership**

February 21-23  
UA Phillips Community College (Helena, AR)

## **Animal Fighting/Animal Cruelty Investigations ONLINE**

February 21-27

## **Crime Scene Investigation ONLINE**

February 21-27

## **Racial Profiling ONLINE**

February 22-28

## **NEW! Proactive Discipline for Reactive Students: Understanding Student Behavior for SROs and Educators**

February 23  
Criminal Justice Institute

## **Use of Force**

February 24  
Franklin County Inter-Agency  
Training Center (Ozark, AR)

## **NEW! Crime Scene Investigations for Sexual Assaults**

February 27-28  
Criminal Justice Institute

## **Criminal Interdiction**

February 28-March 2  
Bentonville Police Department

## **MARCH 2017**

## **Public Integrity Investigations**

March 1  
Criminal Justice Institute

## **Using Microsoft Excel**

March 1-2  
Conway Police Department

# Schedule At-A-Glance

**School Safety Refresher ONLINE**

March 1-7

**Methamphetamine Investigations ONLINE**

March 1-21

**Racial Profiling ONLINE**

March 2-8

**Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE**

March 3-16

**The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE**

March 6-10

**School of Law Enforcement Supervision**

March 6-10

Criminal Justice Institute

**Foundations of Supervision and Leadership ONLINE**

March 6-17

**Social Media Issues for Law Enforcement**

March 7

White Hall Fire Station

**Crime Scene Technician Certificate Program**

March 7-9

Criminal Justice Institute

**Identifying and Preventing Bullying ONLINE**

March 7-13

**Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

March 7-13

**Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**

March 7-13

**Understanding Juvenile Law**

March 8

Southwest Educational Co-op (Hope, AR)

**Domestic Violence ONLINE**

March 8-14

**Drug Endangered Children Awareness ONLINE**

March 8-14

**Introduction To Sexual Assault Investigation For The Rural Executive ONLINE**

March 9-22

**Human Trafficking Awareness ONLINE**

March 10-16

**Crime Scene First Responder for the Uniformed Officer ONLINE**

March 13-17

**School Site Safety Assessment ONLINE**

March 13-17

**Principles of Supervision and Leadership ONLINE**

March 13-24

**NEW! Heroin: Combating, Investigating, Preventing the Plague of Heroin in Your Community**

March 14

Criminal Justice Institute

**NEW! Cold Case Forensics**

March 14-15

Criminal Justice Institute

**Racial Profiling ONLINE**

March 14-20

**Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

March 15-21

**Legal Update**

March 16

Russellville Police Department

**Officer Safety**

March 16

Benton County Sheriff's Office (Bentonville, AR)

# Schedule At-A-Glance

## **Ethics for Law Enforcement ONLINE**

March 16-24

## **Use of Force ONLINE**

March 20-28

## **Narcotics Officer Certificate Program**

March 21-23

Conway Police Department

## **Autism Spectrum Disorders:**

### **Law Enforcement Response ONLINE**

March 21-27

## **Racial Profiling ONLINE**

March 22-28

## **Animal Fighting/Animal Cruelty Investigations ONLINE**

March 23-29

## **Crime Scene Investigation ONLINE**

March 23-29

## **Tactical Drug Operations**

March 28-29

Hot Springs Police Department

## **Case File Preparation**

March 31

Greenwood Police Department

## **APRIL 2017**

### **School Safety Refresher ONLINE**

April 3-7

### **Methamphetamine Investigations ONLINE**

April 3-21

### **Lethality Assessment**

April 4

Northwest Community College (Springdale, AR)

## **Crime Scene Technician Certificate Program**

April 4-6

Criminal Justice Institute

## **Racial Profiling ONLINE**

April 4-10

## **NEW! Civil Rights**

April 5

Criminal Justice Institute

## **Prescription Drug Diversion**

April 5

University of Arkansas at Monticello

## **Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE**

April 5-18

## **Active Killer: Response for Educators**

April 6

Greenwood Police Department

## **Lethality Assessment**

April 6

Criminal Justice Institute

## **Reality-Based Training**

April 6

Arkansas Game and Fish Commission  
(Mayflower, AR)

## **The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE**

April 6-14

## **Foundations of Supervision and Leadership ONLINE**

April 6-19

## **Identifying and Preventing Bullying ONLINE**

April 7-13

## **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

April 7-13



# Schedule At-A-Glance

## **Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**

April 7-13

## **NEW! Smartphone Applications for Crime Scenes**

April 10-11

Criminal Justice Institute

## **Domestic Violence ONLINE**

April 10-14

## **Drug Endangered Children Awareness ONLINE**

April 10-14

## **School of Law Enforcement Supervision**

April 10-14

Criminal Justice Institute

## **Introduction To Sexual Assault Investigation For The Rural Executive ONLINE**

April 11-24

## **Human Trafficking Awareness ONLINE**

April 12-18

## **NEW! Development, Management, and Control of Drug Informants**

April 13

Jonesboro Police Department

## **Crime Scene First Responder for the Uniformed Officer ONLINE**

April 13-19

## **School Site Safety Assessment ONLINE**

April 13-19

## **Principles of Supervision and Leadership ONLINE**

April 13-26

## **Racial Profiling ONLINE**

April 17-21

## **Traffic Accident Reconstruction**

April 17-21

Criminal Justice Institute

## **Investigating Popular Street Drugs**

April 18

Washington County Sheriff's Office (Fayetteville, AR)

## **Shooting Scene Investigation**

April 18-20

Jacksonville Police Department

## **Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

April 18-24

## **Ethics for Law Enforcement ONLINE**

April 19-27

## **Crimes Against the Elderly**

April 20

Conway Police Department

## **Autism Spectrum Disorders: Law Enforcement Response ONLINE**

April 20-26

## **Use of Force ONLINE**

April 20-28

## **Animal Fighting/Animal Cruelty Investigations ONLINE**

April 21-27

## **Crime Scene Investigation ONLINE**

April 21-27

## **Basic Digital Photography**

April 24-25

Washington County Sheriff's Office (Fayetteville, AR)

## **Crisis Negotiations**

April 24-28

Arkansas State Police Headquarters (Little Rock, AR)

## **Field Training for the 21<sup>st</sup> Century**

April 24-28

Criminal Justice Institute

# Schedule At-A-Glance

## **Racial Profiling ONLINE**

April 24-28

## **Narcotics Officer Certificate Program**

April 25-27

Conway Police Department

## **Introduction To Autism Spectrum Disorders**

April 27

Southeast Educational Cooperative  
(Monticello, AR)

## **Microsoft Outlook/Windows 7 Tips & Tricks**

April 27

Criminal Justice Institute

## **Early Intervention Programs**

April 28

Criminal Justice Institute

## **Warrantless Search and Seizure**

April 28

Franklin County Inter-Agency  
Training Center (Ozark, AR)

## **MAY 2017**

### **Instructor Development**

May 1-5

University of Arkansas at Monticello

### **School Safety Refresher ONLINE**

May 1-5

### **Methamphetamine Investigations ONLINE**

May 1-19

### **Crime Scene Technician Certificate Program**

May 2-4

Criminal Justice Institute

### **Racial Profiling ONLINE**

May 2-8

## **Introduction To Sexual Assault Investigation For The Rural Investigator ONLINE**

May 3-16

## **Domestic Violence**

May 4

North Arkansas College (Harrison, AR)

## **Planning, Conducting and Analyzing Emergency Crisis Plans**

May 4

Nettleton School District (Jonesboro, AR)

## **The Arkansas Methamphetamine Challenge for Law Enforcement Executives ONLINE**

May 4-12

## **Foundations of Supervision and Leadership ONLINE**

May 4-17

## **Courtroom Testimony**

May 5

Fort Smith Police Department

## **NEW! Fair and Impartial Policing For Command Staff**

May 8-9

Criminal Justice Institute

## **Police Internal Affairs Investigations**

May 8-9

UA Community College at Hope

## **Identifying and Preventing Bullying ONLINE**

May 8-12

## **Law Enforcement Response to Persons with Behavioral Health Issues ONLINE**

May 8-12

## **Methamphetamine Awareness, Identification, and Safety for First Responders ONLINE**

May 8-12

# Schedule At-A-Glance

## **Child Abuse Investigations**

May 9  
Washington County Sheriff's Office (Fayetteville, AR)

## **Computer Fast Forensics**

May 9-11  
Criminal Justice Institute

## **Domestic Violence ONLINE**

May 9-15

## **Drug Endangered Children Awareness ONLINE**

May 9-15

## **Human Trafficking Awareness ONLINE**

May 10-16

## **Introduction To Sexual Assault Investigation For The Rural Executive ONLINE**

May 10-23

## **Officer Safety**

May 11  
Lonoke County Sheriff's Office (Lonoke, AR)

## **Crime Scene First Responder for the Uniformed Officer ONLINE**

May 11-17

## **School Site Safety Assessment ONLINE**

May 11-17

## **Principles of Supervision and Leadership ONLINE**

May 11-24

## **Crime Scene Digital Photography and Imaging**

May 15-18  
Criminal Justice Institute

## **Racial Profiling ONLINE**

May 15-19

## **School of Law Enforcement Supervision**

May 15-19  
Criminal Justice Institute

## **Crime Prevention through**

## **Environmental Design (CPTED) for Schools**

May 16-18  
Criminal Justice Institute

## **Narcotics Officer Certificate Program**

May 16-18  
Conway Police Department

## **Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

May 16-22

## **Ethics for Law Enforcement ONLINE**

May 17-25

## **Use of Force ONLINE**

May 18-26

## **Autism Spectrum Disorders: Law Enforcement Response ONLINE**

May 19-25

## **Animal Fighting/Animal Cruelty Investigations ONLINE**

May 22-26

## **Crime Scene Investigation ONLINE**

May 22-26

## **Advanced Microsoft Excel**

May 23  
Criminal Justice Institute

## **Racial Profiling ONLINE**

May 23-30

## **Effective Report Writing**

May 24  
Union County Sheriff's Office (El Dorado, AR)

## **NEW! Scene PD**

May 31  
Criminal Justice Institute

# Schedule At-A-Glance

## JUNE 2017

### School Safety Refresher **ONLINE**

June 1-7

### Methamphetamine Investigations **ONLINE**

June 1-21

### Racial Profiling **ONLINE**

June 5-9

### Managing Drug Investigations

June 6-7

Fort Smith Police Department

### Crime Scene Technician Certificate Program

June 6-8

Criminal Justice Institute

### Introduction To Sexual Assault Investigation For The Rural Investigator **ONLINE**

June 6-19

### The Arkansas Methamphetamine Challenge for Law Enforcement Executives **ONLINE**

June 7-15

### Foundations of Supervision and Leadership **ONLINE**

June 7-20

### Street Survival/Casualty Care

June 8

Paragould Civic Center

### Identifying and Preventing Bullying **ONLINE**

June 8-14

### Law Enforcement Response to Persons with Behavioral Health Issues **ONLINE**

June 8-14

### Methamphetamine Awareness, Identification, and Safety for First Responders **ONLINE**

June 8-14

### ARKANSAS LEADER

June 11-16

Criminal Justice Institute

### Basic Crime Scene Processing

June 12-14

UA Community College at Hope

### Crime Scene First Responder for the Uniformed Officer **ONLINE**

June 12-16

### Domestic Violence **ONLINE**

June 12-16

### Drug Endangered Children Awareness **ONLINE**

June 12-16

### School Resource Officer I (Basic)

June 12-16

Criminal Justice Institute

### Advanced Criminal Interdiction and Trapped Vehicle School

June 13-15

Lonoke County Sheriff's Office (Lonoke, AR)

### Introduction To Sexual Assault Investigation For The Rural Executive **ONLINE**

June 13-26

### Human Trafficking Awareness **ONLINE**

June 14-20

### Risk Management

June 15

Criminal Justice Institute

### School Site Safety Assessment **ONLINE**

June 15-21

### Principles of Supervision and Leadership **ONLINE**

June 15-28

### Racial Profiling **ONLINE**

June 16-22

# Schedule At-A-Glance

**Methamphetamine Awareness, Safety, and Identification for Parole and Probation ONLINE**

June 19-23

**Solo Engagement Response to an Active Killer**

June 20-22

Criminal Justice Institute

**Using Forensic Light Sources**

June 20-22

Criminal Justice Institute

**Ethics for Law Enforcement ONLINE**

June 20-28

**Autism Spectrum Disorders:  
Law Enforcement Response ONLINE**

June 21-27

**Use of Force ONLINE**

June 21-29

**Managing Informants and  
Cooperative Witnesses**

June 22

Washington County Sheriff's Office  
(Fayetteville, AR)

**Animal Fighting/Animal Cruelty  
Investigations ONLINE**

June 22-28

**Crime Scene Investigation ONLINE**

June 22-28

**Racial Profiling ONLINE**

June 23-29